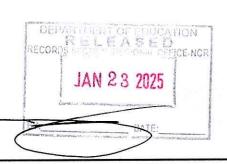


Republic of the Philippines

Department of Education

NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM ORD-2025- 064

TO

SCHOOLS DIVISION SUPERINTENDENTS

FROM

JOCELYN DR ANDAYA

Regional Director, NCR

Concurrent Officer-In-Charge

Office of the Assistant Secretary for Operations

SUBJECT

PROPOSED CONDUCT OF CAREER READINESS CARAVAN

PROGRAM IN PARTNERSHIP WITH JOBSTREET BY SEEK

DATE :

January 17, 2025

- 1. This is relative to the attached Memorandum from **GRACIELA E. MENDOZA**, Director IV, External Partnerships Service, Office of the Secretary, Department of Education, Pasig City, dated November 25, 2024, and received last January 13, 2024, relative to the Proposed Conduct of Career Readiness Caravan Program in Partnership with Jobstreet by SEEK.
- 2. Particular attention is invited to paragraphs 1, 2, 3, 4, and 5, including the attachment of the said Memorandum for reference.
- 3. For inquiries, your staff may contact Ms. Sabina De Castro of the External Partnership Service through telephone no. 8638-8639 or mail at sabina.decastro@deped.gov.ph/ externalpartnesrhips@deped.gov.ph.
- 4. Immediate dissemination of this Memorandum is desired,

AMP/ESSD



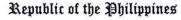


Address: 6 Misamis St., Bago Bantay, Quezon City Email address: ncr@deped.gov.ph

Website: depedncr.com.ph







Department of Education

OFFICE OF THE SECRETARY



CO - EPS No. _____ s.2024

MEMORANDUM

FOR

JOCELYN DR. ANDAYA

Regional Director - DepEd NCR

FROM

GRACIELA E. MENDOZA

Director IV 4

External Partnerships Service

SUBJECT

PROPOSED CONDUCT OF CAREER READINESS CARAVAN

PROGRAM IN PARTNERSHIP WITH JOBSTREET BY SEEK

DATE

November 25, 2024

The Department of Education (DepEd), through the External Partnerships Service (EPS), is in discussion with Jobstreet by SEEK with regard to enhancing the career readiness and development among Senior High School (SHS) and Alternative Learning System (ALS) learners in the Philippines. This collaboration leverages Jobstreet's global expertise, innovative technological platforms, and commitment to workforce development to provide learners with the skills, knowledge, and resources needed to succeed in today's competitive job market.

As part of its pilot implementation, Jobstreet by SEEK has proposed a Career Readiness Caravan Program, targeting SHS and ALS learners in the National Capital Region (NCR). The program includes workshops on essential topics such as interview preparation, resume writing, and practical job-seeking strategies. Sessions will be conducted inperson in DepEd-identified schools twice a month from February to April 2025, with 30-50 learners per session.

In this regard, we kindly request your assistance to facilitate the identification of the following details for the pilot implementation of the program:

- List of SHS and ALS learner participants
- Venues (SDOs & Schools)
- Proposed dates and times for each session
- Provision of snacks during the session

The attached proposal outlines the program's objectives, schedule, and implementation details for your reference.

For additional information, your staff may contact Ms. Sabina De Castro of the External Partnerships Service through telephone no. 8638-8639 or mail at sabina.decastro@deped.gov.ph / externalpartnerships@deped.gov.ph.

Thank you very much.



Page 1 of 1





Empowering the Future Workforce: A Partnership Between the Department of Education and Jobstreet by SEEK (A Career Readiness Caravan)

Date & Time: Within February to April 2025, 9:00AM - 12NN (before the schedule of final

examinations of SHS learners for SY 2024-2025)

Venue: Schools in NCR proposed by DepEd

Background: The Department of Education (DepEd) recognizes the crucial role of

education in equipping young Filipinos with the necessary skills for future success. To address this, DepEd has partnered with Jobstreet by SEEK, a leading online job platform, to provide comprehensive career readiness training and skill development opportunities for Senior High School students

and Alternative Learning System (ALS) learners.

Key message: Building a brighter future by empowering Filipino youth through career

readiness workshop.

Objective: Enhance employability skills and promote career awareness for SHS and ALS

learners.

Participants: 30-50 SHS and ALS learners per session

Facilitator: Subject Matter Expert/s from Jobstreet by SEEK

Mode of Instruction: In-Person Training

Frequency: Twice a month, with different audiences and schools per session.

Program:

| Time | Activity | In-charge |
|-------------------|---|-------------------|
| 8:30AM - 9:00AM | Registrations | DepEd/School |
| 9:00AM - 9:05AM | Opening Remarks | DepEd / Jobstreet |
| 9:05AM - 10:00AM | How to Ace your Job Interview | Jobstreet |
| 10:00AM - 11:00AM | How To Create a Winning Resume | Jobstreet |
| 11:00AM - 12:00NN | Workshop: Resume Consultations & Mock Interviews | Jobstreet |
| 12:00NN | Closing Remarks & End of Program | DepEd/School |

Other Topics available upon request: Upskilling or Job Trends

For any queries and clarifications, DepEd may coordinate with Jobstreet by SEEK through:

Ms. Kristine Keryn P. Marquez, Brand and Partnerships Manager

Mobile/Viber Number: +63 917 711 1621 Email Address: kmarquez@jobstreet.com