



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



March 7, 2025

**REGIONAL MEMORANDUM**

No. 230, s. 2025

**To:** Schools Division Superintendents  
Division Sports Officers  
All Others Concerned

**REFRESHER COURSE FOR ARCHERY OFFICIATING OFFICIALS**

1. As part of the preparations for the forthcoming 2025 Regional Palaro slated on March 17 -21, 2025, the Schools Divisions are hereby informed of the conduct of the **Refresher Course for Archery Officiating Officials** on **March 14-16, 2025**, 8:00 AM – 5:00 PM at Caloocan High School, Caloocan City.
2. In line with this, the SDOs are requested to allow their respective Archery Officiating Officials to attend the said activity. The list of Archery Officiating Officials are embodied in Regional Memorandum No. 196, s. 2025 dated February 13, 2025 titled *General Information on the Conduct of the 2025 NCR Palaro*.
3. Teacher-participants and non-teaching personnel will be entitled to service credits or Compensatory Time Off (CTO) whichever is applicable subject to existing policies and guidelines.
4. For inquiries, please coordinate with Dr. Ariel P. Villar, Education Program Supervisor, Division Sports Officer at mobile number 0927-6328570.
5. For appropriate action and immediate dissemination.

  
**JOCELYN DR ANDAYA**

Regional Director, NCR  
Concurrent Officer-In-Charge, Office of the  
Assistant Secretary for Operations

/essd/joan/



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Republic of the Philippines  
**Department of Education**  
National Capital Region  
Schools Division Office of Caloocan City  
Bagong Barrio National High School  
M. De Castro Street, Bagong Barrio, Caloocan City

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**MAPEH Department**

March 7, 2025

**DR. JOCELYN DR. ANDAYA**

Regional Director  
National Capital Region  
Misamis St. Bago Bantay  
Quezon City

Attention

**JOAN R. PEDROCHE**

Regional Sports Officer  
Project Development Officer IV  
DepEd NCR

Madam,

Greetings,

I am **NESTOR A. BULOSAN**, a Head Teacher of Bagong Barrio National High School and appointed Tournament Director of Archery in the upcoming NCR Palaro 2025.

I am writing to request permission from your office to conduct a sports seminar-workshop for NCR Palaro 2025 Archery Technical Officials and public-school teachers on March 14 – 16, 2025 at Caloocan High School.

The objective of this seminar workshop is to enhance and update the participants' skills, promote physical fitness, and encourage teamwork. The event will include interactive sessions, practical demonstrations, and Q&A sessions.

I will be honored in honing and uplifting the teacher-technical officials of our region in this seminar-workshop in sharing my knowledge and valuable insights.

Hoping for your positive response to my request.

Sincerely yours,

**NESTOR A. BULOSAN**

Technical Delegate  
World Archery Philippines



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**Department of Education**  
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Schools Division Office of Caloocan City  
Bagong Barrio National High School  
M. De Castro Street, Bagong Barrio, Caloocan City

**MAPEH Department**

**TRAINING MATRIX**

| Time                | Friday, March 14, 2025                   | Saturday, March 15, 2025 | Sunday, March 16, 2025                   |
|---------------------|--|--------------------------|--|
| A C T I V I T I E S |  |                          |  |
| 7:00 - 8:00         | Arrival of Participants<br>Registration  | MOL                      | MOL                                      |
| 8:00 - 9:00         | Opening Program                          | Match Play - Individual  | Practical                                |
| 9:00 - 9:30         | Break                                    |                          |  |
| 9:00 - 10:00        | Pre - Test                               |                          |  |
| 10:00 - 11:00       | Orientation of the<br>Seminar - Workshop | Match Play - Team        |  |
| 11:00 - 12:00       |  |                          |  |
| 12:00 - 1:00        | Lunch Break                              |                          |  |
| 1:00 - 2:00         | Equipment Inspection                     | Case Study               | Post Test                                |
| 2:00 - 3:00         |  | Venue Layout             |  |
| 3:00 - 3:30         | Break                                    |                          | Closing / Distribution of<br>Certificate |
| 3:30 - 4:30         | Close to the Line                        |                          |  |
| 4:30 - 5:00         |  |                          |  |
| Venue               | Caloocan High School                     | Caloocan High School     | STI Goldtoe, Marikina                    |