



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2025- 380

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **JOCELYN DR ANDAYA**
Regional Director, NCR
Concurrent Officer-In Charge, Office of the
Assistant Secretary for Operations

SUBJECT : **SUMMER REMEDIATION MATERIALS PREPARATION FOR GRADES 4 TO 12 MATHEMATICS**

DATE : **April 24, 2025**

1. In reference to **DepEd Order No. 10, s. 2025**, the Department of Education – National Capital Region, through the Curriculum Management and Learning Division, will conduct the **Summer Remediation Materials Preparation for Grades 4 to 12 Mathematics** on **April 29 to May 3, 2025**, within the NCR.
2. The objective of this activity is to organize and prepare the necessary materials that will be utilized during the 20-day Regional Remediation Program, which will commence on May 13, 2025, and conclude on June 6, 2025.
3. The preparation of materials for math remediation involves a comprehensive process, beginning with the alignment of all resources to the curriculum standards, ensuring they address essential mathematical concepts for Grades 4 to 12. These materials will undergo thorough reviews for clarity, accuracy, and effectiveness, to ensure they meet the diverse needs of students and educators prior to final distribution. This approach aims to enhance student understanding and proficiency in mathematics, ultimately fostering a positive learning experience.
4. At the end of the 5-day activity, participants are expected to produce a comprehensive set of grade-appropriate math remediation materials, including worksheets, online resources, and instructional guides, all tailored to strengthen learners' mastery of key mathematical concepts.
5. Division Mathematics Supervisors must ensure that the appropriate participants are designated for the activity, in accordance with the attached allocation of participants per Schools Division Office (SDO).



Address: 6 Misamis St. Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <https://www.depedncr.com.ph>





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

6. In view of the conduct of the activity during the Labor Day holiday, **Compensatory Time-Off (CTO) shall be granted for May 1, 2025**, in accordance with existing Civil Service Commission (CSC) and Department of Education guidelines. This is to recognize the participants' commitment and ensure compliance with work-life balance policies.
7. The **funds to be utilized for this activity shall be sourced from the 2024 Program Support Fund (PSF)** allocated for the implementation of the **National Learning Camp (NLC)**. Meanwhile, the **transportation expenses of the participants shall be charged to local funds**, in accordance with existing accounting and auditing rules and regulations.
8. Immediate dissemination of this memorandum is desired.

RIR/CLMD/PPRD



Address: 6 Misamis St. Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <https://www.depedncr.com.ph>





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

**SUMMER REMEDIATION MATERIALS PREPARATION FOR GRADES 4 TO 12
MATHEMATICS**

ALLOTTED NUMBER OF PARTICIPANTS PER SDO

APRIL 29 – May 3, 2025

	Regional Director	Assistant Regional Director	CLMD	PPRD
No. of Participants	1	1	2	4

SDO	Mathematics Supervisor	Content Expert (PSDS, HT or SH)
CALOOCAN	1	3
LAS PIÑAS	1	2
MAKATI	1	2
MALABON	1	2
MANDALUYONG	1	2
MANILA	1	3
MARIKINA	1	2
MUNTINLUPA	1	2
NAVOTAS	1	2
PARAÑAQUE	1	2
PASAY	1	2
PASIG	1	2
QUEZON CITY	1	3
SAN JUAN	1	2
TAGUIG & PATEROS	1	3
VALENZUELA	1	2

MEMBERS OF THE TECHNICAL WORKING COMMITTEE

NAME	DIVISION
Rachelle Quesada	SDO Muntinlupa
Wilfredo Diaz	SDO Mandaluyong
Canary Viernes	SDO Mandaluyong