



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



April 22, 2025

REGIONAL MEMORANDUM

No. 382 s. 2025

To: GAD Focal Point System
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

**PARTICIPATION IN THE GENDER AND DEVELOPMENT (GAD)
TRAINING NEEDS ASSESSMENT (TNA)**

1. As part of the region's Gender Mainstreaming efforts, specifically aimed at improving its people, this remains one of the top priorities of DepEd National Capital Region. Accordingly, this Office, through the Human Resource Development Division (HRDD), shall conduct an online Training Needs Assessment (TNA).
2. This TNA aims to gather responses that will guide the GAD Focal Point System (GFPS) in prioritizing GAD-related capacity building in our region. Responses to this assessment will also inform adjustments to the 2025 GAD Plans and Budget.
3. All members of the Regional Office, Schools Division Offices, and Schools GAD Focal Point System, including the chair and co-chair, are expected to accomplish this GAD TNA. **Curriculum Implementation Division (CID), School Governance and Operations Division (SGOD) Chiefs and Supervisors** are also enjoined to participate.
4. This Office shall be accepting responses until May 9, 2025. Forms may be access through this link: <https://forms.office.com/r/kyEU33xALJ> or scan the QR code below. Responses shall be treated with utmost confidentiality.





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5. Immediate and wide dissemination of this Memorandum is directed.


JOCELYN DR ANDAYA

Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations