

Republic of the Philippines Department of Education NATIONAL CAPITAL REGION



April 29, 2025

REGIONAL MEMORANDUM ORD-2025 3 9 0

To:

Schools Division Superintendents

Functional Division Chiefs All Others Concerned

REGIONAL ROLL-OUT ON THE TRAINING OF TEACHERS AND SCHOOL LEADERS ON LITERACY REMEDIATION PROGRAM (LRP)

- 1. Pursuant to DepEd Memorandum DM-OUOPS-2025-01-02495 entitled, "National Training of Teachers and School Leaders on the Literacy Remediation Program (LRP)," dated April 16, 2025 signed by Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development and Malcolm S. Garma, Assistant Secretary, Officer-in-Charge, Office of the Undersecretary for Operations, DepEd-National Capital Region thru the Curriculum and Learning Management Division (CLMD) will conduct the above-captioned activity on May 4-6, 2025 (Roll out for School Leaders) and May 7-9, 2025 (Roll out for Teachers) at a venue to be announced, for information and appropriate action.
- 2. The activity aims to:
 - a. provide school leaders and teachers the necessary knowledge and skills in administration and interpretation of the baseline reading skills inventory
 - b. group learners for remediation, implementation of remediation sessions using explicit, structured teaching methods, Application of RAS and LAS, Social-emotional support strategies to sustain learner engagement and
 - c. report requirements and documentation procedures.
- 3. The participants in this activity shall include CID Chiefs, Education Program Supervisors in English, selected Public Schools District Supervisors, teachers, and members of the Technical Working Group (TWG) who will be involved in the implementation of the Literacy Remediation Program (LRP), scheduled from May 13 to June 6, 2025. In addition, Educations Program Supervisors in English in 16 SDOs are requested on the RTOT for School Leaders (May 4-6, 2025) and RTOT for Teachers (May 6-7, 2025). Participants are requested to register in this link: https://tinyurl.com/mwf5yn28- (link for School Leaders) and https://tinyurl.com/3h38uam4 (link for Teachers) on or before May 1,2025.
- 4. The first batch of participants (**school leaders**) shall arrive at the venue on May 4, 2025 (Sunday). The first meal is morning snack and the last meal is afternoon snack on May 6, 2025 (Tuesday). Meanwhile, the second batch of participants (**teachers**) shall arrive at the venue on May 7, 2025 (Wednesday). The first meal is morning snack and the last meal is afternoon snack on May 9, 2025 (Friday).











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- Attached are the following:
 - Annex A- Allotment of participants per SDO
 - · Annex B- List of Trainers and Technical Working Group
 - Annex C- Matrix of Activities
- 6. The participants are likewise expected to bring the following:
 - laptop
 - extension cord
- 7. The travelling and other related expenses of the participants shall be charged against Division/School Maintenance and Other Operating Expenses (MOOE), subject to usual auding and accounting rules and regulations. Further, the involvement of regional and division officials in activities scheduled during holidays or weekends entitles them to Compensatory Overtime Credit (COC), in accordance with DepEd Order No. 53, s. 2003, and CSC and DBM Joint Circular No. 2. s, 2004. Similarly, teachers' participation warrants service credits as outlined in DO 13, s. 2024, "Revised Guidelines on the Grant of Vacation Service Credits for Teachers," subject to prevailing DepEd rules and regulations.
- 8. Immediate dissemination of this Memorandum is desired.

Regional Director, NOR Concurrent Officer-In-Charge,
Office of the Assistant Secretary for Operations

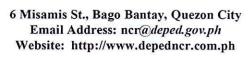
Incl: As stated References:

> DO 10. s.2025 DM 34,s.2025













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ANNEX A

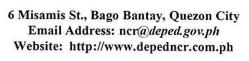
ALLOTMENT OF PARTICIPANTS PER SDO

DIVISION	CID CHIEFS	SCHOOL HEADS	ENGLISH EPSs	PSDSs	Teachers
CALOOCAN	1	35	1	10	26
SAN JUAN	1	5	1	0	2
LAS PINAS	1	20	1	5	38
MAKATI	1	4	1	4	2
MALABON	1	22	1	4	20
MANDALUYONG	1	16	1	4	28
MANILA	1	59	1	10	53
MARIKINA	1	9	1	4	25
MUNTINLUPA	1	15	1	4	50
NAVOTAS	1	5	1	4	4
PARANAQUE	1	19	1	4	15
PASAY	1	10	1	4	5
PASIG	1	23	1	4	50
QUEZON CITY	1	72	1	10	35
TAGUIG	1	32	1	5	35
VALENZUELA	1	26	1	5	35
TOTAL	16	372	16	81	423













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ANNEX B

LIST OF TRAINERS

REGIONAL ROLL-OUT ON THE TRAINING OF SCHOOL LEADERS ON LITERACY REMEDIATION PROGRAM (LRP)

May 4-6, 2025

DIVISION/OFFICE	NAME	DESIGNATION
RO-CLMD	ARNOLD C. GATUS	EPS-ENGLISH
SDO TAPAT	LOVELYN M. INTAL	EPS-ENGLISH
SDO VALENZUELA	WINNIE F. TUGADE	EPS-ENGLISH

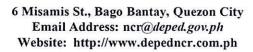
REGIONAL ROLL-OUT ON THE TRAINING OF TEACHERS ON LITERACY REMEDIATION PROGRAM (LRP) May 7-9, 2025

DIVISION	NAME	DESIGNATION
SDO PASIG	CHRISTIAN JOEL L. VALITE -Pinagbuhatan ES	MASTER TEACHER
SDO PASIG	SHERYL D. NAZARENO -Caniogan ES	MASTER TEACHER
SDO TAPAT	MARICEL P. BALLARES -C.P. Tinga ES	MASTER TEACHER
SDO VALENZUELA	DIANA N. VARON -Lawang Bato ES	MASTER TEACHER













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ANNEX C

PROGRAM MANAGEMENT TEAM

NAME	DESIGNATION	DIVISION	OFFICE
MICAH G. PACHECO	OIC-EPS CHIEF	CLMD	DEPED-NCR
RESTITUTO RODELAS	OIC-EPS CHIEF	PPRD	DEPED-NCR
ARNOLD C. GATUS	EPS-ENGLISH	CLMD	DEPED-NCR

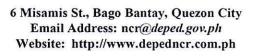
TECHNICAL WORKING GROUP MAY 4-6, 2025 & MAY 7-9, 2025

NAME	DESIGNATION	SCHOOL	DIVISION
MA. EMILIE B. YUMANG	HEAD TEACHER VI	GEN. T. DE LEON NHS	VALENZUELA
AYESSA T. FLORES	HEAD TEACHER III	PARADA NHS	VALENZUELA
RUFINA TABINO	HEAD TEACHER III	VALENZUELA NHS	VALENZUELA
MARICEL LEGASPI	HEAD TEACHER VI	POLO NHS	VALENZUELA













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ANNEX D

MATRIX OF ACTIVITIES

REGIONAL ROLL-OUT ON THE TRAINING OF SCHOOL LEADERS ON LITERACY REMEDIATION PROGRAM (LRP)

Day 1-May 4, 2025	ACMITIMITES	
TIME	ACTIVITIES	
5:00 AM-9:00 AM	Arrival and Registration	
9:30 AM-10:00 AM	Health Break	
0:00 AM-10:30 AM.	Preliminaries	
	Session Proper 1:	
10:30:AM-12:00 NN.	Overview of the Remediation Program	
	-Dr. Arnold C. Gatus	
12:00 NN1:00 PM.	Lunch Break	
1:00 PM2:00 PM.	Understanding the CRLA Results	
	-Dr. Winnie F. Tugade	
2:00 PM 3:00 PM	Session-Mind Setting	
	- Dr. Lovelyn Intal	
3:00 PM3:15 PM.	Health Break	
3:15 PM5:00 PM.	Profile of Learners in the Low Emerging Category	
AND VALUE OF THE PARTY OF THE P	-Dr. Arnold C. Gatus	
Day 2-May 5, 2025		
8:00-AM8:15 AM.	MOL	
8:15 AM9:00 AM.	Session Proper 2	
	Understanding the Teacher Perspective	
	-Instructional Supervision	
	- Guiding Principles	
	- Qualities of a Good Instructional Leader	
	-Dr. Winnie Tugade	
9:00 AM9:15 AM.	Health Break	
9:15 AM-12:00 NN.	Continuation of Session Proper 2	
	-Dr. Winnie Tugade	
12:00 NN1:00 PM.	Lunch Break	
	Instructional Supervision	
	Coaching & Mentoring	
1:00 PM3:00 PM.	The Gift of Feedback	
	-Dr. Lovelyn Intal	
	personanty and on Co. Additional	
3:00 PM3:15 PM.	Health Break	
3:15 PM5:00 PM.	Systems Support for LRP	
	-Dr. Arnold C. Gatus	
Day 3-May 6, 2025	. I - 100 mg - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	
8:00-AM8:15 AM.	MOL	
	Session Proper 3	
8:15 AM- 9:00 AM.	Operationalizing the Remediation Program	
5.25 IMI 3.00 IMI.	operationalistic nemediation i rogiam	











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	Core Messages
	-Dr. Winnie Tugade
9:00 AM9:15 AM.	Health Break
9:15 AM-10:00 AM	Continuation of Session Proper 3
10:00 AM-12:00 NN.	Operationalizing the Remediation Program
	Roles and Responsibilities of Stakeholders
	-Dr. Lovelyn Intal
12:00 NN1:00 PM.	Lunch Break
1:00 PM-3:00 PM.	Presentation of Reading Competencies (c/o English EPSs)
3:00 PM-3:15 PM.	Health Break
3:15 PM-4:15 PM.	Ways Forward
4:15 PM5:00 PM.	Closing Program

REGIONAL ROLL-OUT ON THE TRAINING OF TEACHERS ON LITERACY REMEDIATION PROGRAM (LRP)

Day 1-May 7, 2025		
TIME	ACTIVITIES	
6:00 AM-8:30 AM	Arrival and Registration	
8:30 AM-9:00 AM	Preliminaries	
9:00 AM-9:15 AM.	Health Break	
9:15 AM-9:45 AM.	Agenda Setting and Overview of the Remediation Program	
	Parallel Session 1: Sheryl D. Nazareno	
	Parallel Session2: Diana N. Varon	
	Parallel Session3: Maricel P. Ballares	
	Parallel Session4:Christian Joel L. Valite	
9:45AM-11:00 AM.	Session: Mind Setting	
	Parallel Session 1: Sheryl D. Nazareno	
	Parallel Session2: Diana N. Varon	
	Parallel Session3: Maricel P. Ballares	
	Parallel Session4:Christian Joel L. Valite	
11:00AM-12:00 NN.	Session: Core Messaging	
	Parallel Session 1: Sheryl D. Nazareno	
	Parallel Session2: Diana N. Varon	
	Parallel Session3: Maricel P. Ballares	
	Parallel Session4:Christian Joel L. Valite	
12:00 NN1:00 PM.	Lunch Break	
1:00 PM1:30 PM.	Walkthrough: Remediation Materials	
	Parallel Session 1: Sheryl D. Nazareno	
	Parallel Session2: Diana N. Varon	
	Parallel Session3: Maricel P. Ballares	
	Parallel Session4:Christian Joel L. Valite	
1:30 PM 3:00 PM	Review: Stages of Reading Development	
	Parallel Session 1: Sheryl D. Nazareno	
	Parallel Session2: Diana N. Varon	
	Parallel Session3: Maricel P. Ballares	
	Parallel Session4:Christian Joel L. Valite	
3:00 PM3:15 PM.	Health Break	











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	NATIONAL CAPITAL REGION
3:30 PM5:00 PM.	Strategies for Strategic Reading Parallel Session 1: Sheryl D. Nazareno
	Parallel Session2: Diana N. Varon
	Parallel Session3: Maricel P. Ballares
	Parallel Session4:Christian Joel L. Valite
Day 2-May 8, 2025	Turattet Dession Fortustati Over E. Vatte
8:00-AM8:45 AM.	Preliminaries/MOL
8:45 AM-9:00 AM	Health Break
9:00 AM12:00 NN.	Strategies for Automaticity and Strategic Reading With Return
	Demo from Participants
	Parallel Session 1: Sheryl D. Nazareno
	Parallel Session2: Diana N. Varon
	Parallel Session3: Maricel P. Ballares
	Parallel Session4:Christian Joel L. Valite
12:00 NN1:00 PM.	Lunch Break
	Strategies for Automaticity and Strategic Reading With Return
1:00 PM3:30 PM.	Demo from Participants
	Parallel Session 1: Sheryl D. Nazareno
	Parallel Session2: Diana N. Varon
	Parallel Session3: Maricel P. Ballares
	Parallel Session4:Christian Joel L. Valite
3:30PM3:45 PM.	Health Break
3:45 PM5:00 PM.	Administering the Check-in Tools and Reporting
	Parallel Session 1: Sheryl D. Nazareno
	Parallel Session2: Diana N. Varon
	Parallel Session3: Maricel P. Ballares
Dor. 2 Mor. 0, 2025	Parallel Session4:Christian Joel L. Valite
Day 3-May 9, 2025 8:00-AM8:45 AM.	Preliminaries/MOL
8:45 AM-9:00 AM	Health Break
9:00 AM12:00 NN.	Review of Strategies in the Remediation Activity Sets (RAS)
	Parallel Session 1: Sheryl D. Nazareno
	Parallel Session2: Diana N. Varon
	Parallel Session3: Maricel P. Ballares
	Parallel Session4:Christian Joel L. Valite
	Operationalizing the Program
	Parallel Session 1: Sheryl D. Nazareno
	Parallel Session2: Diana N. Varon
	Parallel Session3: Maricel P. Ballares
	Parallel Session4:Christian Joel L. Valite
12:00 NN1:00 PM.	Lunch Break
	Planning and Next Steps by SDO
1:00 PM3:00 PM.	Parallel Session 1: Sheryl D. Nazareno
	Parallel Session2: Diana N. Varon
	Parallel Session3: Maricel P. Ballares
	Parallel Session4:Christian Joel L. Valite
3:00 PM3:15 PM.	Health Break
3:15 PM4:00 PM.	Continuation of Planning and Next Steps by SDO
4:00 PM5:00 PM.	Closing Program











Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM DM-OUOPS-2025-01-02495

TO

: REGIONAL DIRECTORS CONCERNED

SCHOOLS DIVISION SUPERINTENDENTS CONCERNED

HRDD CHIEFS/NEAP FOCAL PERSONS

ALL OTHERS CONCERNED

FROM

: WILFREDO E. CABRAL

Undersecretary

Human Resource and Organizational Development

MALCOLM S. GARMA

Assistant Secretary, Officer-in-Charge Office of the Undersecretary for Operations

SUBJECT

: NATIONAL TRAINING OF TRAINERS FOR TEACHERS AND

SCHOOL LEADERS ON THE LITERACY REMEDIATION

PROGRAM (LRP)

DATE

: 16 April 2025

- 01. Pursuant to DepEd Order No. 10, s. 2025 and DepEd Memorandum No. 034, s. 2025, the Department of Education (DepEd), through the National Educators Academy of the Philippines (NEAP) and the Office of the Undersecretary for Operations, shall conduct the National Training of Trainers (NToT) to support the implementation of the Literacy Remediation Program (LRP) for Grade 3 learners identified as Low Emerging Readers based on the CRLA End-of-School-Year 2024–2025 results.
- 02. The NToT will capacitate regional training teams who will lead the cascading of the program to schools. Trainings will be held at NEAP Baguio on the following dates:

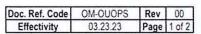
a. Teachers: April 27-29, 2025

b. School Leaders: April 30-May 2, 2025

03. All Regional Offices, except Region IX, shall submit their list of participants through the designated link not later than April 21, 2025 (Monday). All nominated participants must also register individually on or before April 23, 2025 (Wednesday). The number and profile of participants per region shall follow Annex B of DepEd Memorandum No. 034, s. 2025.









04. To support preparation and implementation, the following links shall be used by all concerned:

Purpose	Link
List of Participating Schools	https://bit.ly/2025lrplist
Registration for Confirmed Participants	https://tinyurl.com/2025NLRPforKS1
Submission of Final List of Participants	https://tinyurl.com/NLRPPAXLIST
Access to Consolidated LRP Materials	https://bit.lv/lrpmaterials

- 05. All participants are advised to access and review the provided materials, including Remediation Activity Sets (RAS), Learner Activity Sheets (LAS), and instructional guides, prior to the training and rollout.
- 06. Participants shall include (1) regional and division reading coordinators, (2) reading specialists and master teachers with expertise in literacy remediation, and (3) Supervisors and technical staff with prior training experience in reading interventions. They are expected to cascade the training and provide support during program implementation. Participants must bring their laptops, chargers, and internet-enabled devices.
- 07. All expenses incurred relative to board and lodging, transportation, per diem, and reproduction of LRP materials shall be charged against the Program Support Funds (PSF) under the National Learning Camp allocations for Fiscal Years 2024 and 2025, as authorized under Section VII of DepEd Order No. 10, s. 2025 and subject to existing accounting, auditing, and procurement laws, rules, and regulations.
- 08. For concerns, contact Mr. Ariel Dagar, Project Development Officer IV, NEAP-QAD, at neap.od@deped.gov.ph, neap.qad@deped.gov.ph, or (02) 8633-7207.
- 09.Immediate dissemination of and strict compliance with this Memorandum is directed.

Copy furnished:
OFFICE OF THE SECRETARY
OFFICE OF THE UNDERSECRETARY FOR HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS