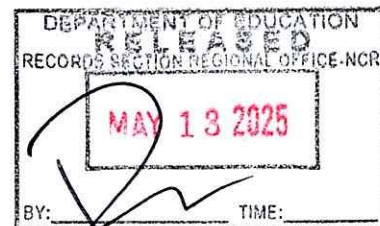





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



**REGIONAL MEMORANDUM**

**ORD 2025 - 418**

**TO :** Schools Division Superintendents  
Division Office Accountants  
Administrative Officers  
All Others Concerned

**FROM :** **JOCELYN DR. ANDAYA**   
Regional Director, NCR  
Concurrent Officer-In-Charge,  
Office of the Assistant Secretary for Operations

**SUBJECT :** **ONE-DAY (1) TECHNICAL SEMINAR ON THE GUIDELINES  
AND PROCEDURES IN THE DISPOSAL OF GOVERNMENT  
PROPERTIES**

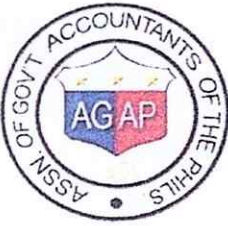
**DATE :** **MAY 9, 2025**

1. This is in reference to the attached invitation from **Ms. ESTER A. ALDANA**, National President, Association of Government Accountants of the Philippines (AGAP), Inc., to a Technical Seminar on the Guidelines and Procedures for the Disposal of Government Properties on May 22, 2025, at the AFP Commissioned Officers Club, Camp General Aguinaldo, Quezon City.
2. Officers and employees performing accounting, budgeting, property/supply, and administrative functions are invited to attend and participate, subject to funding availability and accounting and auditing rules and regulations.
3. For your information.



Address: 6 Misamis St., Bago Bantay, Quezon City  
Email address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: [depedncr.com.ph](http://depedncr.com.ph)





**ASSOCIATION OF GOVERNMENT ACCOUNTANTS OF  
THE PHILIPPINES, (AGAP), INC.**

c/o Department of Budget and Management

Malacañang, Manila

Mobile No. : 0917-833-0551 / 0936-130-3120

**"ALL FOR THE SERVICE  
SERVICE FOR ALL"**

April 15, 2025

**AGAP OFFICERS 2024-  
2025**

President

**ESTER A. ALDANA**

Dept. of Interior & Local Gov't

Executive Vice President

**MARICHU A. PALAFOX**

Dept. of Public Works &  
Highways

VP for Internal Affairs

**MARIA CRESCENCIA D. SUNGA**

Dept. of Budget & Management

VP for External Affairs

**CHARIE SARAH D. SAQUING**

Department of Agriculture

Secretary

**ANNALENE M. BAUTISTA**

Land Bank of the Phils.

Assistant Secretary

**SOFIA C. YANTO-ABAD**

Dept. of Budget & Management

Treasurer

**NILO B. ABAIGAR**

AFP - General Headquarters

Assistant Treasurer

**PAULINO C. GARCIA**

Auditor

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Commission on Audit

Assistant Auditor

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Phil. Health Insurance Corp.

**MARIA THERESA S. YAMBAO**

Commission on Audit

Advisers and Past Presidents

† **TINA ROSE MARIE L. CANDA**

**GREGORIO C. RILLONA**

**Dr. JOCELYN DR. ANDAYA**

Regional Director

Department of Education-NCR

Misamis St., Bago Bantay, Quezon City

**Dear Sir/Madam:**

Greetings!

The Association of Government Accountants of the Philippines (AGAP), Inc. as part of its commitment to provide dedicated service to the financial management practitioners, will conduct a Technical Seminar on May 22, 2025 on the Guidelines and Procedures in the Disposal of Government Properties.

In this regard, the AGAP cordially invites you and your staff, who are performing accounting, budgeting, property/supply and administrative functions to attend the technical seminar, which will be held at the AFP Commissioned Officers Club House, Camp General Emilio Aguinaldo, Quezon City.

The registration fee is P2,800.00/person as authorized under National Budget Circular No. 596 dated January 20, 2025. The payment can be deposited at any Land Bank Branch under AGAP, Inc.-LBP Current Account No. 3722-1001-30. Registration of the participants can be done at the AGAP website at [www.agap.org.ph](http://www.agap.org.ph).

For confirmation and further details or inquiries, please feel free to coordinate with us through Ms. Myrna K. Sebial at [mksebi5@yahoo.com](mailto:mksebi5@yahoo.com), Ms. Maria Theresa S. Yambao at [mtsymbao@gmail.com](mailto:mtsymbao@gmail.com) and Ms. Sofia C. Gemora at [sofiacabides@gmail.com](mailto:sofiacabides@gmail.com).

We look forward to meeting you and your staff on May 22, 2025.

Very truly yours,

**ESTER A. ALDANA**

National President