



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



May 9, 2025

REGIONAL MEMORANDUM

No. 419, s. 2025

To: Schools Division Superintendents

**INVITATION TO ATTEND THE TRAINING AND MAINTENANCE PHASE OF THE
LEARNING RESOURCES MANAGEMENT INFORMATION SYSTEM**

1. This is in reference to the attached letter from Atty. Ariz Delzon Acay D. Cawilan, Director IV, Bureau of Learning Resources, inviting participants to the above-stated activity on May 13 (on-line) and 14-17, 2025 (on-site), within the National Capital Region, specific venue to be announced.
2. Particular attention is invited to paragraph nos. 3, 4 and 5 of the said Memorandum re: number of participants per SDO, on-line registration and provision of board and lodging, and TEV.
3. Immediate and wide dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA

Regional Director, NCR
Concurrent Officer-in-Charge
Office of the Assistant Secretary for Operations

CLMD/lrms



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Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES

Office of the Director

FOR : **ALBERTO T. ESCOBARTE**
Regional Director – Region IVA

NICOLAS T. CAPULONG
Regional Director – Region IVB

GILBERT T. SADSAD
Regional Director - Region V

JOCELYN DR. ANDAYA
Regional Director – NCR

ATTENTION : **SCHOOL DIVISION SUPERINTENDENTS**

FROM : **ARIZ DELSON ACAY D. CAWILAN**
Director IV

SUBJECT : **INVITATION TO ATTEND THE TRAINING AND MAINTENANCE
PHASE OF THE LEARNING RESOURCES MANAGEMENT
INFORMATION SYSTEM**

DATE : **March 31, 2025**

This is to formally invite your representatives to participate in the Training and Maintenance Phase of the Learning Resources Management Information System (LRMIS), scheduled to take place from May 13 to 17, 2025, in NCR.

The LRMIS is a centralized platform designed to streamline the management, access, and distribution of learning resources (LRs) across all regions. By integrating advanced technology, the LRMIS enhances efficiency, ensures transparency, and supports the timely delivery of high-quality learning materials to schools. This system aims to empower field offices by providing real-time data, reducing administrative burdens, and improving coordination in managing learning resources.

To ensure the success of this activity, the following personnel from your office are requested to attend:

1. One (1) Division LR Supervisor,
2. One (1) Division Supply Officer,
3. One (1) Division Project Development Officer (PDO) II/Librarian, and
4. One (1) Division Information Technology (IT) Officer.

DIVISION CODE

RI-RPD-25-01-80



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(BLRC) Ecotech Compound Section, Lahug, Cebu City; (032) 230-7919; 032) 230-7948

Email Address: blrm@deped.gov.ph; blrc@deped.gov.ph

Important Reminders:

- All participants are required to bring their own laptop, as this will be essential for the hands-on sessions; and
- Participants are also encouraged to bring an extension cord for convenience, if available.

This activity is a critical component of the LRMIS development process, aiming to validate the system's functionality and prepare the Division TWG for its effective implementation and management. See attached indicative program of activities for your reference. Please confirm your attendance or register through the following link: <https://bit.ly/4eFB1NF>

Travel expenses will be reimbursed through the funds downloaded to the Regional Offices subject to the usual government accounting and auditing rules and regulations upon submission of required documents. If the downloaded fund for the travel expenses is not enough, the excess amount shall be charges against the local funds of the region or division.

Should you have queries or concerns, please contact Paul Nelo F. Eusebio, Administrative Assistant II of BLR – Production Division, at 09491347422 or via email at paul.eusebio@deped.gov.ph, copy furnished to blr.lrp@deped.gov.ph.

Attached: As stated