



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

QUALITY ASSURANCE DIVISION
RMEA PLUS FY 2024 QUARTER 1 REPORT

Based on the approved Programs, Projects, and Activities or PPAs of the eight (8) Functional Divisions and the Directorate, there is a total of 63 scheduled activities for the First Quarter of FY 2024 as reflected in the PMIS.

I. PPAs per Functional Division

Below is the breakdown of these activities:

FUNCTIONAL DIVISION	NUMBER OF ACTIVITIES
Administrative Services Division	10
Curriculum and Learning Management Division	0
Education Support Services Division	8
Finance Division	2
Field Technical Assistance Division	11
Human Resource Development Division	11
Policy, Planning, and Research Division	7
Quality Assurance Division	7
Office of the Regional Director – ICTU	0
Office of the Regional Director – Legal Unit	2
Office of the Regional Director – LRPS	1
Office of the Regional Director – PAU	1
TOTAL	63

According to the CLMD, they did not schedule any activity in this quarter as they focused on the preparations for the implementation of the MATATAG Curriculum for SY 2024-2025 for Kindergarten, Grades 1, 4 and 7.



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Out of these 63 activities, The Regional Office has accomplished 70% or 44 of its targeted PPAs.



Therefore, the Accomplishment Rate per Physical Targets of each FD for this quarter is as follows:

FUNCTIONAL DIVISION	NUMBER OF ACTIVITIES	CONDUCTED	ACCOMPLISHMENT RATING
ASD	10	9	90
CLMD	0	0	0
ESSD	8	2	25
Finance	2	3	150
FTAD	11	8	73
HRDD	11	9	82
PPRD	7	6	80
QAD	7	5	70
ORD – ICTU	0	0	0
ORD – Legal Unit	2	0	0
ORD – LRPS	1	1	100
ORD – PAU	1	1	100
TOTAL	63	44	



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II. Reasons for Variance

A. ASD

Adjustments are still part of contract for development

B. ESSD

Activities were rescheduled to another dates due to CO activities, conflict of schedule of the Regional Palaro and schedule of consultants

C. FINANCE

A special meeting requested by the SDO Accountants regarding the impact of DepED Order No. 2 s. 2024 on the immediate removal of ADAS 2 and ADAS 3 assigned in the Accounting Section of the SDOs was held last March 22, 2024. Said meeting was not part of the WFP for the 1st Quarter.

D. FTAD

Conduct of the External Quality Audit for ISO 9001:2015 and Private Schools Ocular Inspection

E. HRDD

To allow the seamless implementation of other equally important activity such as the Staff Development and the MATATAG Curriculum Training which compose of:

1. Intensive Planning Workshop on the Conduct of the Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum
2. Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum (RTOT) Batch 1 & 2

F. PPRD

One activity was moved due to the unavailability of the resource person coming from the Central Office

G. QAD

Inclusion of the presentation of RMEA Report in the Management Review and prioritization of the activity mandated by CO (Ocular Inspection of Private Schools)

H. ORD - ICTU

Projects were moved from 1st QTR to 2nd and 3rd QTR. No technical parts or technical device purchases were processed due to up-to-date preventive maintenance



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conducted by ICTU on IT related equipment. No request for (BOD) Bandwidth on demand or equivalent events that require BOD.

I. ORD – LEGAL

Due to activities mandated by the Central Office which must be acted upon by Regional and Division Attorneys and/or Legal Officers with utmost priority.

III. QAME RESULTS

Name of Activity	QAME Rating
FINANCE	
Learning Engagement with 16 SDO Finance Staff on the Consolidation and Finalization of CY 2023 Financial and Budgetary Reports	4.00 - Very Satisfactory
Urgent Meeting with SDO Accountants regarding the impact of DepED Order No. 2 s. 2024.	Not applicable
FTAD	
Orientation-Workshop of School Governance Council (SGC) Tools	3.96 – Outstanding
Orientation-Workshop on the Technical Assistance Processes and Templates	3.96
Workshop on the Development of Web-Based TA Portal	3.99
Workshop on the Digitization of TA Templates	3.99
Workshop on the Finalization of Digitized TA Templates	3.99
Orientation cum Workshop on the Utilization of Web-Based TA Portal	3.99
HRDD	
Writesops (Module Writing)	3.77 - Outstanding
Upskilling of Regional Office Personnel on the use of Performance Management System	3.77- Outstanding



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ORD - LRPS	
Learner Rights and Protection Quarterly Program Implementation Review	4.34 – Very Good
PPRD	
Education Stakeholders Convergence	3.95 – Outstanding
Program Management Information System (PMIS) Training Workshop for Selected Pilot Schools in the National Capital Region	3.94 - Outstanding
QAD	
Regional Summit Coordination cum Planning Meeting	3.88 Outstanding
Orientation Meeting on Deployed System Enhancement	3.93 Outstanding

IV. BUDGET UTILIZATION REPORT (as of March 31, 2024)

FUNCTIONAL DIVISION	PPAs (PMIS) as of March 15, 2024	OBLIGATIONS	UNOBLIGATED	DISBURSEMENTS	% of Obligations	% of Disbursements
RO-Administrative Division	26,309,629.00	14,152,424.17	12,157,204.83	4,390,633.26	53.79%	31.02%
RO-Curriculum and Learning Management Division	3,352,400.00	0.00	3,352,400.00	0.00	0.00%	*DIV/0!
RO-Education Support Services Division	2,617,330.00	0.00	2,617,330.00	0.00	0.00%	*DIV/0!
RO-Field Technical Assistance Division	1,215,000.00	583,850.00	631,150.00	263,600.00	48.05%	45.15%
RO-Finance Division	4,547,200.00	521,618.96	4,026,581.04	303,836.61	11.47%	58.25%
RO-Human Resource Development Division	5,953,641.00	169,988.00	5,783,653.00	0.00	2.86%	0.00%
RO-ICT Unit	424,000.00	0.00	424,000.00	0.00	0.00%	*DIV/0!
RO-Legal Unit	720,000.00	227,450.00	492,550.00	0.00	31.59%	0.00%
RO-Office of the Assistant Regional Director	503,000.00	54,000.00	449,000.00	0.00	10.74%	0.00%
RO-Policy, Planning and Research Division	1,997,000.00	289,950.00	1,707,050.00	273,000.00	14.52%	94.15%
RO-Public Affairs unit	10,000.00	900.00	9,100.00	900.00	9.00%	100.00%
RO-Quality Assurance Division	845,800.00	0.00	845,800.00	0.00	0.00%	*DIV/0!
Grand Total	48,495,000.00	16,000,181.13	32,494,818.87	5,231,969.87	32.99%	32.70%



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V. FACILITATING FACTORS FOR THE QUARTERLY ACCOMPLISHMENTS

ASD

- Effective communication
- Adequate allocation of resources
- Strong leadership that provide guidance
- Customer feedback

ESSD

- Constant coordination with partner implementers/ division counterparts
- On-time cascading of communications

FINANCE

- Existence of the Accounting (EFRS) and Budget (BMS) Systems
 - Continuous collaboration with different FDs and SDOs
- Coordination with DepED Central Office Accounting and Budget, COA and DBM.

FTAD

- Constant communication with the focal persons of different programs/ projects through Group Chats
- Strong collaboration with DFTATs of SDOs

HRDD

- Undertakings were conducted based on the set schedule
- Attendance of key attendees were observed
- Active participation and collaboration among the participants were manifested
- Agreed actionable items were all implemented
- Interface among Functional Divisions were notably established
- Compliance to GAD Mandates and Performance Management Guidelines
- Implemented efficient austerity measures

PPRD

- Timely implementation of PPAs as scheduled in the Work and Financial Plan
- Advance preparation of documents for procurement of venue, meals and supplies and materials.
- Assignment of persons in charge of running the activities.
- Collaboration and teamwork

QAD

- Commitment to the fulfillment of planned PPAs towards attainment of Organizational goals



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VI. IMPLEMENTATION ISSUES AND CONCERNS

- Conflict of schedule with Central Office or SDOs
- Shortage of personnel
- Other employees do not prioritize wellness
- Inadequate delivery of services by the provider


VII. RECOMMENDATIONS FOR PERFORMANCE UPSCALING

- Inclusion of QAME in all activities including meetings
- Continuous delivery of services despite limited manpower
- Implementation of activity to its moved quarter

Prepared by:


LYDIA L. MARTIN
EPS, QAD

Noted by:


MARINA C. ESPINO
OIC, QAD

Recommending Approval:


CRISTITO A. ECO
Assistant Regional Director

Approved:


JOCELYN DR ANDAYA
Director IV