



Department of Education
NATIONAL CAPITAL REGION

REFERRAL SLIP

FEB 14 2025

Date: _____

Control No. 0443

Sender: _____

SOO - Martin Lopez

DIVISIONS/UNITS	Date Received	Date of Release of Action	Signature
Office of the Regional Director (ORD)			
Office of the Asst. Regional Director (OARD)			
ICTU			
Legal Unit			
Public Affairs Unit (PAU)			
Administrative Division			
Cash Section			
General Services Unit (GSU)			
Personnel Section			
Records Section			
Regional Payroll Services Unit (RPSU)			
Supply & Property Section			
Curriculum & Learning Mngt. Division (CLMD)			
LRMDC			
Education Support Services Division (ESSD)			
School Health & Nutrition Unit (SHNU)			
Physical Facilities			
Field Technical Assistance Division (FTAD)			
Human Resources Development Div. (HRDD)			
Policy, Planning, & Research Division (PPRD)			
Quality Assurance Division (QAD)			
Budget and Finance Division			
Procurement Unit			

ACTION REQUIRED			
For appropriate Action		For dissemination	
For comment/Recommendation		Please Handle	
For Information/File		CSW due on or before	

Note : _____

JOCELYN DR. ANDAYA
Director IV

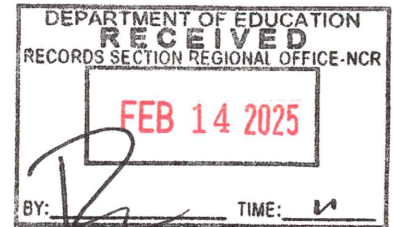
Note: Do not detach this Form



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

February 13, 2025

DR. JOCELYN DR. ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge
Office of the Assistant Secretary for Operations
Misamis St. Bagong Bantay
Quezon City



Dear Madam:

Greetings!

This is to respectfully submit the attached SEF UTILIZATION for 4th Quarter (October to December 2024) Report of Muntinlupa City in compliance to the reportorial requirements under Joint Circular No. 1, s. 2017 and DO, 10 s. 2017.

Thank you and God bless.

Very truly yours,

For:

VIOLETA M. GONZALES
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

By:


LILIA A. RICERO
OIC-Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
depd-muntinlupa.com


SPECIAL EDUCATION FUND UTILIZATION


REGION: NATIONAL CAPITAL REGION (NCR)
PROVINCE: METRO MANILA
CITY/MUNICIPALITY: MUNTINLUPA

CALENDAR YEAR: 2024
QUARTER: 4

Receipts from SEF	₱	503,410,983.39
Less: DISBURSEMENTS (broken down by expense class by object of expenditure)		
Personal Services	₱	126,591,097.18
Maintenance and Other Operating Expenses		281,458,365.09
Capital Outlays		38,952,980.55
Financial Expenses		6,000.00
Sub-Total		<u>447,008,442.82</u>
Net Balance:	₱	<u><u>56,402,540.57</u></u>

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this documents.


MELANIA M. CASANOVA
OIC - City Accounting Department


HON. ROZZANO RUFINO B. BIAZON
City Mayor, Chairman, Local School Board