




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2025- 465

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
SDO Las Pinas
SDO Caloocan
SDO Manila
SDO Valenzuela

FROM : **JOCELYN DR ANDAYA** 
Regional Director, NCR
Concurrent Officer-in-Charge, Office of the
Assistant Secretary for Operations

SUBJECT : **TEACHERS SELECTED TO PARTICIPATE IN THE INTENSIVE
SPFL-JAPANESE TEACHING COURSES 2025 (BATCH 8)**

DATE : **NOVEMBER 15, 2025**

1. Attached is DepEd Memorandum DM-CT-2025 dated May 16, 2025, signed by Dr. Gina O. Gonong, Undersecretary for Curriculum and Teaching relative to the abovementioned subject, contents of which are self-explanatory, for information and appropriate action.
2. Attached is the list of teacher-trainees and Memorandum of Agreement.
4. Immediate dissemination of this Memorandum is desired.




Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM
DM-CT-2025-**

TO : ALL REGIONAL DIRECTORS

ATTENTION : REGIONAL SPECIAL PROGRAM IN FOREIGN LANGUAGE (SPFL) SUPERVISORS
SCHOOLS DIVISION SUPERINTENDENTS
EDUCATION PROGRAM SUPERVISORS
SPFL COORDINATORS
ALL OTHERS CONCERNED

FROM :  **GINA O. GORING**
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : TEACHERS SELECTED TO PARTICIPATE IN THE
INTENSIVE SPFL-JAPANESE TEACHING COURSE 2025
(BATCH 8)

DATE : May 16, 2025

In reference to DM-CT-2025-106 titled *Call for Applications for the Intensive SPFL-Japanese Teaching Course 2025 (Batch 8)*, the Department of Education (DepEd), through the Bureau of Curriculum Development-Special Curricular Programs Division, announces the **teachers** selected to participate in the **Intensive Special Program in Foreign Language (SPFL)-Japanese Teaching Course 2025 (Batch 8)**, scheduled from **May 19-30, 2025 (Monday to Friday), via Zoom and June 2-6, 2025 at a venue in NCR.**

The selected teachers are requested to submit the accomplished DepEd Scholarship Contract and send it via email at bcd.scpd.spfl@deped.gov.ph on or before **May 23, 2025**. Kindly refer to Appendix A for the list of teacher-trainees.

The conduct of the course during the vacation of teachers ensures that classes will not be disrupted, in adherence to the provisions of DepEd Order No. 9, s. 2005 titled *Instituting Measures to Increase Engaged Time-On-Tasks and Ensuring Compliance Therewith* and DepEd OASGFO Memorandum No. 2022-058 with the subject *Request for the Participation of Learners and Teachers in Extra-Curricular Activities*.

In addition, recognizing the efforts of the teachers, they are eligible to avail of service credits commensurate to the number of hours/days of the training as scheduled, pursuant to DepEd Order No. 13, s. 2024 titled *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*.



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For inquiries, all concerned may contact Ms. Josephine Intino, SPFL-Japanese Focal Person, or Ms. Janinn M. Almeyda-Mendoza, Supervising Education Program Specialist and SPFL Lead Focal Person, through the abovementioned email address or this number (02) 8632 0170.

Immediate dissemination of this memorandum is requested.

Copy furnished:

OFFICE OF THE SECRETARY

WILFREDO E. CABRAL

Undersecretary for Human Resource and Organizational Development

MALCOLM S. GARMA

Assistant Secretary

Officer-in-Charge, Office of the Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: ouct@deped.gov.ph



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Appendix A

**List of Teacher-Trainees
for the Intensive SPFL-Japanese Teaching Course 2025 (Batch 8)**

NO.	SURNAME	FIRST NAME, M.I.	SCHOOL	REGION
1	Ballesteros	Marvin T.	Juan G. Macaraeg National High School	I
2	Banatao	Maryann	Cagayan National High School-JHS	II
3	Bansag	Charisa Joy G.	Isabela National High School	
4	Matias	Angela Mae S.	Sta. Cruz High School	III
5	Mendoza	Gracielyn S.	Mayapyap National High School	
6	Sicat	Jonnalie Mae M.	Capas National High School	
7	Caubalejo	Jocelyn	Lucsuhin National High School	IV-A
8	Endaya	Melaine C.	San Nicolas Integrated High School	
9	Idnay	Rhea M	San Nicolas Integrated High School	IV-B
10	Acosta	Charmaine Nacel	Sta. Monica National High School	
11	Malinao	Karina A.	Sta. Monica National High School	V
12	Ecal	Jason R.	Cabangan High School	
13	Raca	Hannah E.	Pamplona National High School	VI
14	Cardinal	Sheila S.	Bulanon Farm School	
15	Ventura	Charlito Jr. A.	Ochando National High School	VII
16	Sotto	Janeth Quimbo	Compostela Science & Technology High School	
17	Castro	Joseph Rey	Compostela National HS (Day Class)	
18	Boquila	Jessebel Salem	Cordova National High School	
19	Marson	Rodmer John M.	Cabancalan National High School	VIII
20	De Paz	Jezmer L.	Linao National High School	
21	Ablen	Dylyn G.	Linao National High School	IX
22	Cachuela-Sabanal	Alma	Zamboanga City High School	
23	Balan	Diana Marie S.	Culianan National High School	



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24	Tongnol	Shallinie Michelle S.	Opol National Technical Secondary High School	X
25	Matildo	Isah C.	Mabini National High School	XI
26	Panugaling	Masaya	Sta. Ana National High School	
27	Camacho	Lorie Jean C.	Southern Davao National High School	
28	Dumas	Ana Marie D.	Southern Davao National High School	
29	Cornella	Ronel	Davao del Sur School of Fisheries	
30	Tomas	Airah May S.	Kidapawan City National High School	XII
31	Araña	Ralph Ian Jake Pines	Kidapawan City National High School	
32	Litang	Cres Jovy P.	Gen. Luna National High School	CARAGA
33	Escatron	Elanie Marie M.	Gen. Luna National High School	
34	Cabusao	Joshua Anjo	Irisan National High School	CAR
35	Sioson	Mary Grace B.	Quezon City High School	NCR
36	Abdon	Shandielyn Salomon	Marikina Science High School	
37	Rafa	Goldie	Capt. Albert Aguilar National High School	
38	Baliga	Geramy B.	Lakan Dula High School	
39	Duran	Dhanica O.	Dr. Josefa Jara Martinez High School	
40	Muncada	Hannah Samirah G.	Dr. Josefa Jara Martinez High School	
41	Ilagan	Elijah Domeneco Y	Caloocan City Science High School	
42	Arguelles	Romalyn B.	Caloocan City Science High School	
43	Lacson	Denise Giselle S.	Valenzuela National High School	
44	Ronsable	Princess Collen A.	Sitero Francisco Memorial NHS	
45	Ilagan	Jeremiah T.	Veinte Reales National High School	
46	Jacinto	Joselito T.	Bignay National High School	
47	Risma	Jo-Anne C	Maysan National High School	
48	Manaoat	Herlynn Grace D.	Gen. T. de Leon National High School	
49	Pasillao	Joana Marie M.	Gen. R. Papa Sr. Memorial National High School - Main	



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Appendix B

Intensive SPFL-Japanese Teaching Course 2025 (Batch 8)
[Course on Japan for High School Classroom (CJH)] Matrix

1st week (Online)					
	day 1	day 2	day 3	day 4	day 5
9:00-10:30	9:00-11:00 Opening Ceremony Guidance (course, concept, JFS) Assessment and Reflection Fran Cesca Ventura	Marugoto L3 katusudo JFM Advisers/JFM Instructors	Marugoto L5 katusudo JFM Advisers/JFM Instructors	9:00-10:45 enTree 0 introduction of enTree by Jen sensei	Marugoto L8 katusudo JFM Advisers/JFM Instructors
10:45-12:00	11:00-12:00 Marugoto L1/2 katusudo JFM Advisers/JFM Instructors	Marugoto L3 Rikai JFM Advisers/JFM Instructors	Marugoto L5 Rikai JFM Advisers/JFM Instructors	11:00-12:00 Hiragana/Katakana/Kanji/Forms ... by Charry sensei	Marugoto L8 Rikai JFM Advisers/JFM Instructors
Lunch time	Lunch time				
13:00-14:30	Marugoto L1/2 katusudo JFM Advisers/JFM Instructors	Marugoto L4 katusudo JFM Advisers/JFM Instructors	Marugoto L6 katusudo JFM Advisers/JFM Instructors	Marugoto L7 katusudo JFM Advisers/JFM Instructors	Marugoto L9 katusudo JFM Advisers/JFM Instructors
14:45-16:00	Marugoto L1/2 Rikai JFM Advisers/JFM Instructors	Marugoto L4 Rikai JFM Advisers/JFM Instructors	Marugoto L6 Rikai JFM Advisers/JFM Instructors	Marugoto L7 Rikai JFM Advisers/JFM Instructors	Marugoto L9 Rikai JFM Advisers/JFM Instructors
homework	Review by Marugoto+. Study each day's RIKAI part				
2nd week (Online)					
	day 1	day 2	day 3	day 4	day 5
9:00-10:30	Marugoto L10 katusudo JFM Advisers/JFM Instructors	Marugoto L12 katusudo JFM Advisers/JFM Instructors	Marugoto L13 katusudo JFM Advisers/JFM Instructors	Marugoto L14 katusudo JFM Advisers/JFM Instructors	Marugoto L15 katusudo JFM Advisers/JFM Instructors
10:45-12:00	Marugoto L10 Rikai JFM Advisers/JFM Instructors	Marugoto L12 Rikai JFM Advisers/JFM Instructors	Marugoto L13 Rikai JFM Advisers/JFM Instructors	Marugoto L14 Rikai JFM Advisers/JFM Instructors	Marugoto L15 Rikai JFM Advisers/JFM Instructors
Lunch time	Lunch time				
13:00-14:30	Marugoto L11 katusudo JFM Advisers/JFM Instructors	enTree1	enTree2	enTree3 1. assessment on enTree	e-material sharing
14:45-16:00	Marugoto L11 Rikai JFM Advisers/JFM Instructors				
homework	Review by Marugoto+. Study each day's RIKAI part				
3rd week (FtoF)					
	day 1	day 2	day 3	day 4	day 5
9:00-10:30	Travelling day	Marugoto L16 katusudo JFM Advisers/JFM Instructors	Marugoto L18 katusudo JFM Advisers/JFM Instructors	enTree5 demo lesson by participants	Assessment Hiragana/Katakana reading Conversation
10:45-12:00	Or Online review (Grammar, Pronunciation, Vocabulary)	Marugoto L16 Rikai JFM Advisers/JFM Instructors	Marugoto L18 Rikai JFM Advisers/JFM Instructors		
Lunch time	Lunch time				
13:00-14:30	Marugoto L16 katusudo JFM Advisers/JFM Instructors	Marugoto L17 katusudo JFM Advisers/JFM Instructors	enTree4 demo lesson preparation	enTree6 demo lesson by participants	A1 kanji lecture(1h) enTree Q&A(30m) level Up guidance(30m) closing ceremony(45m)
14:45-16:00		Marugoto L17 Rikai JFM Advisers/JFM Instructors			
homework	Review by Marugoto+. Study each day's RIKAI part				

CJH Instructors:

NCR

Sarmiento, Charry (Pitogo High School)

Menor, Maria Katrina (Manuel Roxas High School)

CALABARZON

Atienza, Alexis (Pantay Integrated High School)

REGION VII

Restauero, Jenlyn (Abellana National School)

Lumapac, Almaluna (Abellana National School)

MEMORANDUM OF AGREEMENT
(Scholarship Contract)

I, _____ (NAME) _____ Filipino, of legal age and with residence at _____
(HOME ADDRESS) _____, _____ (POSITION) _____ of SCHOOL / OFFICE
/STATION) for and in consideration of the scholarship grant on (PROGRAM AND TITLE
OF THE COURSE) at the (VENUE OF THE COURSE) for the period (INCLUSIVE DATES OF
THE COURSE) do hereby agree to observe the following terms and conditions:

DepEd shall:

- a. provide full salary and other benefits and privileges during the scholarship period;
- b. facilitate the return and assumption to duty of the scholar upon completion of the scholarship (where applicable);
- c. designate mentor/supervisor to support and jointly implement the Re-Entry Action Plan/ Work Action Plan of the scholar (where applicable);
- d. monitor the implementation of the REAP/WAP.

DepEd Scholar shall:

- a. maintain the academic standards and other course requirements set for by the program of the institution and Department of Education (DepEd) and that failure to do so would be sufficient grounds for disqualification and termination of the scholarship;
- b. conduct himself/herself in such manner that will uphold the moral integrity and professionalism of DepEd public servant;
- c. return to official station and resume functions immediately upon the completion or termination of my scholarship or training grant;
- d. at the end of the scholarship or training grant, submit to the head of office and the Department of Education (DepEd) through the National Educators Academy of the Philippines (NEAP) a copy of the scholarship report containing lessons for the conduct of echo seminars to share new learnings, teaching innovations, and strategies to their co-teachers and administrators; various trainings, program highlights and general impressions constituting (scholar's) evaluation of the program;
- e. upon return to their station, implement the echo seminars and submit reports to the Professional Development Division, National Educators Academy of the Philippines at Second Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City;
- f. shall teach the subject / conduct echo seminars on the course in which they were granted the scholarship and continue to serve their school / division / region for at

least three years which is the service obligation equivalent for a year of scholarship or a fraction thereof;

- g. shall refund in full to the Department of Education such sums of money as may have been defrayed by the Philippine government for expenses incidental to my scholarship, for failure to comply with any of the foregoing conditions through my fault or willful neglect, resignation from the service, transfer to other agencies, voluntary retirement or other causes within my control. For reasons beyond the control of the scholar, the conditions do not apply, provided that all documentary requirements including doctor's certification are met and are acceptable to DepEd.

IN WITNESS WHEREOF, I set my hand this ____ day of _____ at _____.

DepEd Scholar
(signature over printed name)

WILFREDO E. CABRAL
Chairman, Scholarship Committee**

Witness:

Regional Director*
(signature over printed name)

JENNIFER E. LOPEZ
Head, Scholarship Secretariat**

**initials of immediate supervisor under Director's signature*

***initials of other members of the Scholarship Secretariat*

REPUBLIC OF THE PHILIPPINES)
CITY OF)

) S.S.

BEFORE ME, a Notary Public, for and in the above jurisdiction, personally appeared the following:

Name	ID	Date/Place Issued
_____	_____	_____
_____	_____	_____

are known to me as the same persons who executed the foregoing instrument and acknowledged to me that the same are their own free and voluntary act and deed.

This instrument consists of three (3) pages including the page wherein this acknowledgement is written and is signed by parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this _____ day of _____, at Pasig City, Philippines.

Notary Public

Doc No. : _____
Page No. : _____
Book No. : _____
Series of : _____