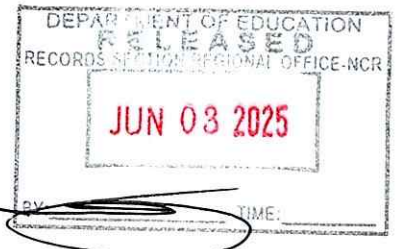





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

ORD-2025- 475

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
SDO Malabon City
SDO Makati City
SDO Mandaluyong City
SDO Marikina City
SDO Muntinlupa City
SDO Pasay City
SDO Parañaque City
SDO Pasig City
SDO Taguig City Pateros

FROM : **JOCELYN DR. ANDAYA** 
Regional Director, NCR
Concurrent Officer-In-Charge
Office of the Assistant Secretary for Operations

SUBJECT : **PRE-WORKSHOP MEETING OF THE TECHNICAL WORKING GROUP ON THE WRITESHOP FOR THE DEVELOPMENT OF PROFESSIONAL RESOURCE MATERIAL ON MONITORING AND INSPECTION OF SCHOOLS**

DATE : **May 21, 2025**

1. Anchored on the supervisory and regulatory authority of the Department to private schools in basic education, the Quality Assurance Division of this Office intends to conduct a workshop for the development of a *Professional Resource Material on Monitoring and Inspection of Schools*. In this connection, a Pre-workshop Meeting is scheduled for **June 10-11, 2025**, at the **DepEd-NCR Conference Hall** from **8:00 am to 5:00 pm**.
2. This is a planning activity intended to orient the selected Technical Working Group as to their roles during the workshop and on understanding the DepEd standards for the development of Learning Resources or Professional Materials.
3. Participants to this Activity are identified in the attached list. This Memorandum serves as their Travel Authority.
4. Expenses incurred in this program shall be charged to LR Funds, subject to the COA auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum is expected.

qad/rtc



Address: 6 Misamis St., Bago Bantay, Quezon City
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Website: depedncr.com.ph





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosures:
As stated:

Enclosure 1: List of Participants

No.	Participants	Position/ Office	Role
1	Atty. Joylyn P. Dulnuan	Chief, ASD OIC Chief, QAD	Lead (Subject Matter Expert) - Content
2	Dr. Richard T. Catain	EPS-QAD	Lead Facilitator
3	Dr. Lydia L. Martin	EPS-QAD	Lead Facilitator
4	Dr. Rowena S. Ontangco	EPS-QAD	Lead Facilitator
5	Mr. James M. Macaranas	OIC, EPS-QAD	Lead Facilitator
6	Ms. Angilica Asia	Office Staff, QAD	Technical/Admin Support
7	Dr. Dennis L. Mendoza	DepEd NCR Regional- LRMDS Head	Lead, (Subject Matter Expert) Technical
8	Dr. Gina L. Urquia	EPS, LRMS (SDO- Muntinlupa)	Subject Matter Expert
9	Dr. Normina Hadji Yunnos	EPS, LRMS (SDO-Pasay)	Subject Matter Expert
10	Dr. Ms Ruby Baniqued	EPS, LRMS, (SDO Mandaluyong)	Subject Matter Expert
11	Dr. Dalisay Esguerra	EPS, LRMS, (SDO-Malabon)	Subject Matter Expert
12	Dr. Precy Paurillo	EPS, LRMS (SDO-Quezon City)	Subject Matter Expert
13	Ms. Laura S. Ocampo	Private School Focal Person (SDO-Quezon City)	Technical Facilitator/Monitor
14	Ms. Jelyn B. Diu	EPS II- SMME (SDO-Tapat)	Technical Facilitator/Monitor
15	Ms. Fatima P. Fajardo	SEPS-SMME (SDO -Pasay)	Technical Facilitator/Monitor
16	Dr. Ann Margaret Santos	SEPS-SMME (SDO-Paranaque)	Technical Facilitator/Monitor
17	Ms. Doris R. Jasme	SEPS-SMME (SDO-Marikina)	Technical Facilitator/Monitor
18	Ms. Ma. Theresa M. Ruiz	SEPS-SMME (SDO-Makati)	Technical Facilitator/Monitor
19	Ms. Ruth L. Dela Cruz	SEPS-SMME (SDO-Pasig)	Technical Facilitator/Monitor
20	Ms. Rizza M. Cabales	EPS II-SMME (SDO-Paranaque)	Technical Facilitator/Monitor