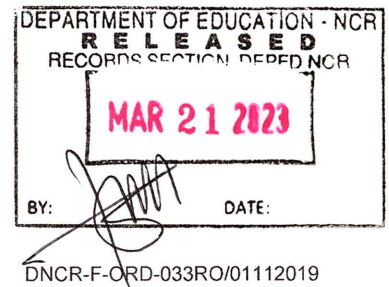




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



MEMORANDUM

No. NCR 181 s. 2023

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **WILFREDO E. CABRAL, CESO III**
Regional Director

SUBJECT : **Coordination Meeting**

DATE : March 20, 2023

1. Please be informed that the 1st Coordination Meeting with AO IV (HRMOs) will be on March 30, 2023, 8:30 a.m. onwards at the DepEd-NCR Conference Room.
2. Agenda are the following:
 - a. Monthly reporting of filling up of vacancies
 - b. Overview of the online processing of ERF/Reclassification of positions
 - a. Other matters
3. In this connection, each SDO is requested to send their respective AO IV (HRMOs) and 1 personnel in-charge per above topic.
4. Meals of the participants shall be charged against MOOE funds (RO), while travel expenses of SDO participants shall be charge against local funds, both subject to existing budgeting, accounting, and auditing rules and regulations.

