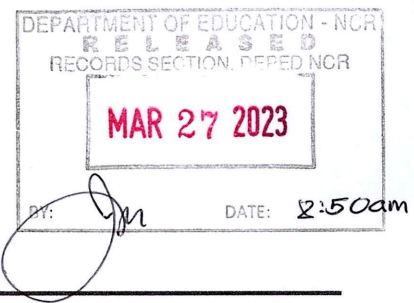




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



MEMORANDUM

No. ROP-2023-217

**TO: Schools Division Superintendents
Asst. Schools Division Superintendents
Division Chiefs, Unit/Section Heads
All Others Concerned**

FROM: WILFREDO E. CABRAL, CESO III
Regional Director

SUBJECT: As Stated

DATE: March 27, 2023

1. This refers to the approved designation orders (*copy attached*) on the reassignment of Schools Division Superintendents (SDSs) of the National Capital Region, effective April 3, 2023. Consequently, this Office hereby issues the following for the guidance of all concerned.

- 1.1 All Schools Division Superintendents are advised to:
 - 1.1.1 officially inform relevant stakeholders (internal and external) of the approved reassignment and its effective date.
 - 1.1.2 be accountable for all financial reports and all other responsibilities for the quarter ending of FY 2023.
 - 1.1.3 ensure smooth transfer/reassignment and turn-over of necessary documents, relevant issues at hand, and other ongoing activities including plans that may need preferential attention.
 - 1.1.4 secure appropriate clearance from the current official station and submit a copy of the same to the Office of the Regional Director (*Attention: Elsa P. Mariano, Head Personnel Unit, Administrative*



A legacy as rich as excellence!

Misamis St., Bago Bantay, Quezon City

Tel. Nos.: 920-5824; 926-2213 loc. 801

Email Address: ncr@deped.gov.ph

Website: <http://www.deped.gov.ph/regions/ncr/>



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Services Division) together with the copy of the report of first day of service for onward submission to the Office of the Undersecretary for Operations.

- 1.1.5 conduct a simple turn-over ceremony without unnecessary or undue disruption of the normal operations and functionality of the office.
2. In this light, Schools Division Superintendents are further advised to:
 - 2.1 set foot to the new official station on or before April 3, 2023 but not beyond the close of business hours. ***This shall serve as the first day of service (FDS)***. However, SDSs who may have pending tasks, clearance, turn-over, reports or other concerns to finish may return to their previous station until April 5. Otherwise, they should report April 3 onwards. Arrangements may be done by concerned SDSs and duly signed agreements should be submitted to the Office of the Regional Director.
 - 2.2 pay courtesy visit/call to the local government unit concerned as may be accompanied by the outgoing SDS before April 3.
3. NCR officials, employees, and teachers at different levels of governance are enjoined likewise to extend the usual courtesy and respect to the incoming **Assistant Regional Director Cristito Eco**, who is expected to be reassigned from DepEd Region VII effective April 3, 2023.
4. Corollary to this, the designation of SDS Rita Riddle as concurrent ARD is hereby revoked as indicated in the signed reassignment order. ***This Office extends its gratitude and sincere appreciation to SDS Riddle for the services rendered and selfless contribution to the smooth operation of the region in the absence of a full-time ARD during her stint.***
5. Immediate dissemination of this Memorandum is desired.





Republic of the Philippines
Department of Education
OPERATIONS

March 20, 2023

WILFREDO E. CABRAL

Regional Director
DepEd National Capital Region (NCR)
Misamis St., Bago Bantay, Quezon City

Dear **Regional Director Cabral**:

Please be advised of the Orders signed by Gloria Jumamil-Mercado, Undersecretary for Human Resource and Organizational Development, for the reassignment of the following officials:

CRISTITO A. ECO, reassignment as Assistant Regional Director (ARD) from DepEd Region VII to DepEd National Capital Region (NCR); and

RITA E. RIDDLE, revocation of designation as Officer-In-Charge of the Office of the Assistant Regional Director (OIC-ARD) in the DepEd National Capital Region (NCR).

A report on their first day of service in their new assignments should be submitted to this Office.

Please be guided accordingly.

Very truly yours,

Atty. REVSEE A. ESCOBEDO
Undersecretary

Third Level Files/2023 Movements



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

To : **CRISTITO A. ECO**
Director III
Thru the Regional Director
DepEd Region VII
Sudlon, Lahug, Cebu City

Subject: Reassignment Order

Date : March 20, 2023

In the exigency of service, please be advised of your reassignment as Assistant Regional Director (ARD) from DepEd Region VII to DepEd National Capital Region (NCR), effective 03 April 2023.

Please be guided accordingly.

By the Authority of the Secretary:


GLORIA JUMAMIL-MERCADO
Undersecretary

Third Level Files/2023 Movements



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

To : **RITA E. RIDDLE**
Officer-In-Charge
Office of the Assistant Regional Director
Thru the Regional Director
DepEd National Capital Region
Misamis St., Bago Bantay, Quezon City

Subject: Revocation Order

Date : March 20, 2023

This is to advise you of the revocation of designation as Officer-In-Charge of the Office of the Assistant Regional Director (OIC-ARD) in the DepEd National Capital Region (NCR), effective 03 April 2023. We would like to thank you for having performed the functions and duties as OIC-ARD.

In view hereof, you are hereby directed to continuously perform your functions as Schools Division Superintendent (SDS) in the Schools Division Office of Manila City.

Please be guided accordingly.

By the Authority of the Secretary:


GLORIA JUMAMIL-MERCADO
Undersecretary

Third Level Files/2023 Movements



Republic of the Philippines
Department of Education
OPERATIONS

March 20, 2023

WILFREDO E. CABRAL

Regional Director
DepEd National Capital Region (NCR)
Misamis St., Bago Bantay
Quezon City

Dear **Regional Director Cabral**:

Please be advised of the Orders signed by Gloria Jumamil-Mercado, Undersecretary for Human Resource and Organizational Development, for the reassignment of the following officials:

NERISSA L. LOSARIA, reassignment as Schools Division Superintendent (SDS) from the Schools Division Office of Caloocan City to the Schools Division Paranaque City;

JOEL T. TORRECAMPO, reassignment as Officer-in-Charge of the Office of the Schools Division Superintendent (OIC-SDS) from the Schools Division Office (SDO) of Las Pinas City to the Schools Division Office of Pasay City;

RITA E. RIDDLE, reassignment as Schools Division Superintendent (SDS) from the Schools Division Office of Makati City to the Schools Division Office of Manila;

MARIA MAGDALENA M. LIM, reassignment as Schools Division Superintendent (SDS) from the Schools Division Office of Manila to the Schools Division Office of Makati City;

SHERYLL T. GAYOLA, reassignment as Schools Division Superintendent (SDS) from the Schools Division Office of Marikina City to the Schools Division Office of Pasig City;

CARLEEN S. SEDILLA, reassignment as Schools Division Superintendent (SDS) from the Schools Division Office of Muntinlupa City to the Schools Division Office of Quezon City;

ALEJANDRO G. IBÁÑEZ, reassignment as Schools Division Superintendent (SDS) from the Schools Division Office of Navotas City to the Schools Division Office of Valenzuela City;

EVANGELINE P. LADINES, reassignment as Schools Division Superintendent (SDS) from the Schools Division Office of Paranaque City to the Schools Division Office of Muntinlupa City;

LORETA B. TORRECAMPO, reassignment as Schools Division Superintendent (SDS) from the Schools Division Office of Pasay City to the Schools Division Office of Las Piñas City;

MA. EVALOU CONCEPCION A. AGUSTIN, reassignment as Schools Division Superintendent (SDS) from the Schools Division Office of Pasig City to the Schools Division Office of Marikina City;

JENILYN ROSE B. CORPUZ, reassignment as Schools Division Superintendent (SDS) from the Schools Division Office of Quezon City to the Schools Division Office of Caloocan City;

CECILLE G. CARANDANG, reassignment as Schools Division Superintendent (SDS) from the Schools Division Office of San Juan City to the Schools Division Office of Malabon City;

MARGARITO B. MATERUM, reassignment as Schools Division Superintendent (SDS) from the Regional Office of DepEd National Capital Region (NCR) to the Schools Division Office of San Juan City;

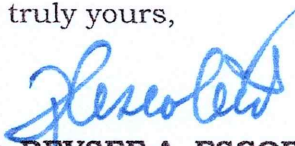
MELITON P. ZURBANO, reassignment as Schools Division Superintendent (SDS) from the Schools Division Office of Valenzuela City to the Schools Division Office of Navotas City; and

ERNEST JOSEPH C. CABRERA, revocation of designation as Officer-In-Charge of the Office of the Schools Division Superintendent (OIC-SDS) in the Schools Division Office of Malabon City.

A report on their first day of service in their new assignments should be submitted to this Office.

Please be guided accordingly.

Very truly yours,


Atty. REVSEE A. ESCOBEDO
Undersecretary