



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM  
 ORD-2023-756

**TO :** SCHOOLS DIVISION SUPERINTENDENTS  
 SDO Malabon City  
 SDO Marikina City  
 SDO Pasay City  
 SDO Taguig City & Pateros

**FROM :** OFFICE OF THE REGIONAL DIRECTOR

**SUBJECT :** PARTICIPATION OF SELECTED FIELD PERSONNEL TO THE WORKSHOP ON THE DEVELOPMENT OF TEXTBOOK AND TEACHERS' MANUAL PROTOTYPES

**DATE :** August 7, 2023

1. This is in reference to the attached letter from **Atty. Ariz Acay Delson D. Cawilan**, Director IV, Bureau of Learning Resources, on the above-captioned subject, for information and appropriate action. The said workshop will be held on August 7 – 10, 2023 at DepEd Ecotech, Lahug, Cebu.
2. Relative to this, the participation of the following is requested:

Name	Position	SDO
Galoudette B. Germinal	Librarian II	SDO Pasay City
Aldrin B. Marcelo	PDO II	SDO Pasay City
Carl Edison G. Poblador	PDO II	SDO Taguig & Pateros City
Menere R. Nasiad	PDO II	SDO Marikina City
Frea M. dela Cruz	HT III	SDO Malabon City




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3. The board and lodging of the participants shall be charged against BLR funds, while travel expenses shall be downloaded to the Regional Office, subject to the existing government accounting and auditing rules and regulations.
4. For more information, please contact Mr. Jejomar Alda, SEPS, BLR - Production Division through email address [jejomar.alda@deped.gov.ph](mailto:jejomar.alda@deped.gov.ph) and telephone number (02) 8631-49-85.
5. Immediate dissemination of this Memorandum is desired.

  
**WILFREDO E. CABRAL, CESO III**  
Regional Director

Misamis St., Bago Bantay, Quezon City  
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Republic of the Philippines  
**Department of Education**  
BUREAU OF LEARNING RESOURCES

Office of the Director  
BLR-2023-08- 1190

August 4, 2023

**WILFREDO E. CABRAL**

Regional Director  
DepEd NCR  
Misamis St., Bago Bantay, Quezon City

Dear **Director Cabral**:

This has reference to OUCT Memorandum on the Participation of Identified Personnel in the Development of Textbook and Teacher's Manual Prototypes for Grades 2, 5, and 8 dated June 26, 2023.

Due to scheduling concerns, we would like to request the replacement of identified personnel who will not be available on the new schedule. The following are hereby requested to take on the task:

	<b>Name</b>	<b>Designation</b>	<b>Division</b>
1	Galoudette B. Germinal	Librarian II	Pasay City
2	Aldrin B. Marcelo	Project Development Officer II	Pasay City
3	Carl Edison G. Poblador	Project Development Officer II	Taguig City-Pateros
4	Ma. Evalou Concepcion A. Agustin	Project Development Officer II	Marikina City
5	To be identified by the Regional Office		

The replacement was based on the same qualifications on the same learning area affected by the changes of participants. Should there be additional changes and replacements, brought by the rescheduling conflicts, the Regional Office may identify available personnel based on the terms of references on the abovementioned OUCT Memorandum.

Expenses relative to the travel of the identified personnel will be downloaded to the Regional Office, while board and lodging will be charged against BLR funds, subject to usual accounting and auditing rules and regulations of the government.

DIVISION CODE 23-08-038



The Learning Resources Production Division (LRPD) will coordinate with your office regarding this endeavor. For advance coordination, your staff may also contact **Mr. Jejomar Alda**, focal person of this program, at [jejomar.alda@deped.gov.ph](mailto:jejomar.alda@deped.gov.ph) (cc [blr.lrpd@deped.gov.ph](mailto:blr.lrpd@deped.gov.ph)) or at telephone number (02) 8631-4985.

Very truly yours,

  
**ARIZ DELSON ACAY D. CAWILAN**

Director IV 