


Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM
ORD-2023-1046

TO : SCHOOLS DIVISION SUPERINTENDENTS
-SDO Manila, Marikina City, Pasay City, Pasig City
& Valenzuela City

FROM : 
WILFREDO E. CABRAL, CESO III
Regional Director

SUBJECT : PARTICIPATION OF DEPED PERSONNEL TO THE
FINALIZATION OF TEXTBOOKS AND TEACHER'S MANUAL
FOR GRADES 2, 5 and 8

DATE : October 10, 2023

1. This is in reference to the attached Memorandum DM-CT-2023-320 from Assistant Secretary and concurrent Office-in-Charge Alma Ruby H. Torio, Curriculum and Teaching, on the above-captioned subject to be held on October 17-20, 2023, at Teacher's Camp, Baguio City, for information and appropriate action.
2. Relative to this, the participation of the select personnel from your SDO stated in the said Memorandum is requested.
3. The board and lodging of the participants shall be covered by BLR funds, while travel expenses shall be downloaded to Regional Offices, subject to the existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.



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Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2023-320

TO : **TOLENTINO G. AQUINO**
Regional Director, DepEd Region I

MAY B. ECLAR
Regional Director, DepEd Region III

ALBERTO T. ESCOBARTE
Regional Director, DepEd Region IV-A

WILFREDO E. CABRAL
Regional Director, DepEd NCR

FROM : **ALMA RUBY C. TORIO**
Assistant Secretary for Curriculum and Teaching
Officer-in-Charge, Office of the Undersecretary for Curriculum and Teaching

SUBJECT : **PARTICIPATION OF IDENTIFIED PERSONNEL IN THE FINALIZATION OF TEXTBOOK AND TEACHER'S MANUAL PROTOTYPES FOR GRADES 2, 5, AND 8**

DATE : **October 4, 2023**

The following non-teaching personnel from your region are enjoined as members of the development team in the Finalization of Textbook (TX) and Teacher's Manual (TM) Prototypes for Grades 2, 5, and 8, based on the instructional design and components of the MATATAG K to 10 Curriculum:

	NAME	REGION AND DIVISION	DESIGNATION
1	Jean Tropel	Region I SDO Urdaneta City	EPS
2	Noel Reganit	Region III SDO Angeles City	PDO II
3	Julie Ann Vertudes	Region IV-A SDO Cavite	PDO II
4	Archie Condino	Region IV-A SDO Laguna	School Principal
5	Cyrus Festijo	Region IV-A SDO Batangas City	PDO II
6	Henry Contemplacion	Region IV-A SDO San Pablo City	EPS
7	Joseph Jambalos	Region IV-A SDO Lipa City	School Principal

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8	Aleli Nitoral	Region IV-A SDO Lipa City	School Principal
9	<i>To be identified by the Regional Office (in-charge of GMRC/Values Education)</i>	Region IV-A TBI	
10	Ivy Coney Gamatero	NCR SDO Marikina	EPS
11	Ronald Vincent Salva	NCR SDO Manila	PSDS
12	Florence Edim	NCR SDO Manila	PSDS
13	Lucky Carpio	NCR SDO Manila	EPS
14	Dennis Mendoza	NCR Regional Office	EPS
15	Myron Willie Roque	NCR SDO Valenzuela	EPS
16	Normina Hadji Yunnos	NCR SDO Pasay	EPS
17	Wilma Del Rosario	NCR SDO Pasig	EPS

The workshop will be conducted on **October 17 to 20, 2023** at Baguio Teacher's Camp, Leonard Wood Road, Baguio City.

The identified personnel shall have the following terms of reference:

- (1) Attend the onsite workshop and contribute to the realization of objectives;
- (2) Interface with the personnel from the Central Office and represent the field by actively engaging on discussions related to curriculum and learning implementation in the schools;
- (3) Work as **team leaders** and/or members of the development team in the actual development of TX and TM prototypes;
- (4) Treat with confidentiality all data processed during the conduct of the workshops; and
- (5) Submit the required documents necessary for the participation in the workshop.

The output of this workshop will be utilized as basis in the actual development of TXs and TMs as part of the requirements of DepEd to the private publishers, as stipulated on Republic Act No. 8047, or the Book Publishing Industry Development Act.

Travel expenses of the identified personnel will be downloaded to their respective Regional Offices while board and lodging will be charged against BLR funds, subject to existing auditing and accounting rules and regulations of the government. Moreover, it is requested that the identified personnel be given compensatory time-off or leave credit, whichever is applicable, for their attendance on weekends and holidays.

For coordination and further information, please contact the Learning Resources Production Division (attention: **Jejomar Alda**) through email address blr.lrp@deped.gov.ph, copy furnished jejomar.alda@deped.gov.ph, or call at telephone number (02) 8631-4985.

For dissemination and compliance.

cc:
Atty. Revsee A. Escobedo
 Undersecretary for Operations