



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



Advisory No. 060 s. 2024  
 March 5, 2024

**VENUE FOR THE CONDUCT OF INTENSIVE PLANNING  
 WORKSHOP ON THE CONDUCT OF THE REGIONAL TRAINING  
 OF DIVISION TRAINERS AND SCHOOL LEADERS ON THE  
 MATATAG CURRICULUM (RTOT)**

This is in reference to the Regional Memorandum No.160, s.2024, dated March 1, 2024, re: *REGIONAL TRAINING OF DIVISION TRAINERS AND SCHOOL LEADERS ON THE MATATAG CURRICULUM (RTOT) – Intensive Planning Workshop on the Conduct of the Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum (RTOT)*, to be conducted on March 6-8, 2024.

Please be informed that the venue of the above-mentioned intensive planning activity shall be at **RED Hotel, 627 EDSA Cubao, Quezon City**.

For information and immediate dissemination.

**JOCELYN DR. ANDAYA**  
 Director IV

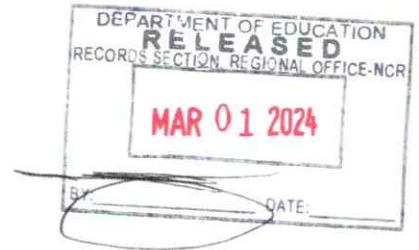


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Republic of the Philippines  
**Department of Education**  
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March 1, 2024

**REGIONAL MEMORANDUM**

No. 160 s. 2024

**To:** Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 Functional Division Chiefs  
 Unit/Section Heads  
 All Others Concerned

**REGIONAL TRAINING OF DIVISION TRAINERS AND SCHOOL LEADERS  
 ON THE MATATAG CURRICULUM (RTOT)**

1. In reference to the Memorandum dated December 20, 2023, the Office of the Officer-in-Charge, Undersecretary for Human Resource and Organizational Development, the Regional Office through the Human Resource Development Division (HRDD NEAP-R) and Curriculum and Learning Management Division (CLMD) announces the conduct of the Regional Training on the MATATAG Curriculum for Kindergarten, Grade 1, Grade 4 and Grade 7 (K147) Teachers and School Leaders in preparation for the commencement of the initial phase of the MATATAG Curriculum implementation to be held on specific schedule as follows:

Dates	Activity	Participants	Venue
March 6-8, 2024	Intensive Planning Workshop on the Conduct of the Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum (RTOT)	<ul style="list-style-type: none"> <li>•RTOT Trainers</li> <li>•CID Chiefs</li> <li>•SGOD Chiefs</li> <li>•HRD SEPS</li> <li>•HRD EPS II</li> <li>•M&amp;E SEPS</li> <li>•M&amp;E EPS II</li> <li>•Nurses</li> <li>•HRDD PMT</li> </ul>	within Quezon City <i>(final venue to be announced)</i>
Batch 1 <b>Kinder and Grade 4</b> April 8-12, 2024	Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum (RTOT)	•Division Trainers of K147	within Tanza, Cavite <i>(final venue to be announced)</i>
Batch 2 <b>Grades 1 and 7</b> April 15-19, 2024			



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2. These trainings on the MATATAG Curriculum focus on providing professional development support for teachers and school leaders, ensuring that they have an in-depth understanding of the general shape of the MATATAG Curriculum. Specifically, it aims to equip teachers and school leaders with the necessary knowledge, skills, and competencies to implement the new curriculum in the coming school year effectively.
3. As per compliance to ensure the quality of the training, **ALL TRAINERS** per governance level are expected to meet the following qualifications:
  - a) at least earned Complete Academic Requirement (CAR) Graduate Studies with learning area specialization;
  - b) training/ s related to the area of specialization; and
  - c) at least Very Satisfactory performance in the last three (3) years.
4. Enclosed in this Memorandum are the following:
  - Enclosure 1: *List of Participants to the Intensive Planning Workshop on the Conduct of the Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum (RTOT)*
  - Enclosure 2: *DepEd Memorandum re; Training on the MATATAG Curriculum for Kindergarten, Grade 1, Grade 4 and Grade 7 Teachers and School Leaders, for your reference.*
  - Enclosure 3: *Activity Matrix for the Intensive Planning Workshop on the Conduct of the Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum (RTOT)*
5. The program starts at 9:00 A.M. On the first day, the first meal is AM snacks and the check-in time is at 2:00 P.M. On the last day, the last meal is afternoon snacks and the check-out is at 12:00 noon.
6. Board and lodging, supplies, travel and other incidental expenses of the participants during the RTOT and DTOT shall be charged against the 2024 HRD Funds allotted for MATATAG Curriculum training, subject to the usual accounting and auditing rules and regulations.
7. For queries, you may contact Arren V. Aduan, Education Program Supervisor, HRDD NEAP-R Learning and Development at [arren.v.adian@depedncr.com.ph](mailto:arren.v.adian@depedncr.com.ph) or Hajji R. Palmero, Chief, HRDD- NEAP-R at [hajji.palmero@depedncr.com.ph](mailto:hajji.palmero@depedncr.com.ph).
8. Immediate dissemination of this Memorandum is desired.

**JOCELYN DR. ANDAYA**  
Director IV



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Enclosure No. 1

**INTENSIVE PLANNING WORKSHOP ON THE CONDUCT OF THE REGIONAL TRAINING  
 OF DIVISION TRAINERS AND SCHOOL LEADERS ON THE MATATAG CURRICULUM (RTOT)**  
 (March 6-8, 2024 within Quezon City)

**I. Participants**

SDO	SGOD CHIEF	CID CHIEF	HRD SEPS	HRD EPS-II	M&E SEPS	M&E EPS-II	NURSE
<b>CALOOCAN CITY</b>	DR. IVEE C. PEREZ	JOCELYN M. ALIÑAB	CHRISTIAN JOSHUA B. GONZALES	LEANDRO C. BALCON	MELISSA R. SALUDES	MARIA VERONICA G. CUARTERO	ANABEL L. OBLIPIAS
<b>LAS PIÑAS CITY</b>	DR. ALDRIN G. CORPIN	RAQUEL M. AUSTERO	CRYZL L. YU	-----	EDSEL G. FAJARDO	GEORGE G. GOZUN	-----
<b>MAKATI CITY</b>	DR ROSALIE A. TRONGCO	NEIL VINCENT C SANDOVAL	CHRISTINA P SANTOS	JUDY RUELLIN B. CERVANTES	MARIA THERESA M. RUIZ	JASMIN A. ACERA	-----
<b>MALABON CITY</b>	ELISEO B. RAYMUNDO	JOSEFINA M. PABLO	RICHELL G. CORDEVILLA	ERWIN I. RICAFORT	LOWELL G. ALFONSO	HELENA C. CALDERON	CHRISTIAN A. BALUYOT
<b>MANDALUYONG CITY</b>		REX A. ADO	JOHN LORD S. MENDOZA	JEMELLE T. MEDINA	CRISPIN A. MEJICA	JECRIS R. GAROL	-----
<b>MANILA CITY</b>	VIRGILIO A. SANTOS	EBENEZER A. BELOY	MARY ANTONETTE T. BUÑAG	LEA M. YEE	ANDREI NICOLAI E. PACHECO	ANNA S. QUEJA	ABEL V. ALVAREZ, JR.
<b>MARIKINA CITY</b>	DR. ELIZALDE Q. CENA	JOSEPH T. SANTOS	NOEMI A. VELARIO	SUNNY T. CORTES	DORIS R. JASME	ELISHA DAWN D. MAZON	JUNILORD N. TORMES
<b>MUNTINLUPA CITY</b>	MA. REGAELE A. OLARTE	MADELINE ANN DIAZ	IVY M. ROMANO	ANDRES F. SICAM JR	ZOREN PEPITO L. GUBALANE	CHELO DG. RONGAVILLA	-----
<b>NAVOTAS CITY</b>	GEMMA C. VILLALUNA	MARCO D. MEDURANDA	ELENOR R. CANSINO	LEONILA O. DE OCAMPO	ERROS JOSEPHUS M. GUTIERREZ	MARICEL C. BASAY	HARRY B. ABALOS



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<b>PARAÑAQUE CITY</b>	THELMA F. MONTIEL	RODEL C. APOSTOL	LEAH E. SUZSAKORN	ROSALYN C. TAGUD	ANN MARGARET J. SANTOS	RIZZA D. CABALES	-----
<b>PASAY CITY</b>	DR. SEVERO A. BAJADO	LIBRADO F. TORRES	NOEL P. MIRANDA	MARVIN DJ. VILLAFUERTE	FATIMA P. FAJARDO	MARIA GRAZZIELA F. PALERACIO	-----
<b>PASIG CITY</b>	DR. VICTOR M. JAVENA	MANUEL A. LAGUERTA	ERNESTO D. YLASCO	JUDITH JENEA R. RETAGA	RUTH P. DELA CRUZ	JEANETTE MOSE	-----
<b>QUEZON CITY</b>	MARIA TERESA A. NAMORO	HEIDEE F. FERRER	ANGELYN B. MALABANAN	NERISA M. BELTRAN	MA. JESUSA U. CONANAN	ANA MARIE D. AGUILAR	JASON O. LIM
<b>SAN JUAN CITY</b>	DOMINIQUE T. RIVERA	JOSEFINO C. POGOY, JR.	RINA A. ANGELES	DANICA MAE D. RIVERA	ORLANDO D. CLAOR	EDWARD F. BANAY	-----
<b>TAGUIG CITY &amp; PATEROS</b>	ARTURO A. TOLENTINO	ELLERY G. QUINTIA	RONALYN G. SORONGON	JERRIMAY A. TALAMOR	ROLAND R. JAMINDANG	JELYN B. DIU	-----
<b>VALENZUELA CITY</b>	BALTAZAR M. GAYEM	FILMORE R. CABALLERO	ALMA M. ESCOBIA	ALEA LARISE DL. DEL ROSARIO	JAMES M. MACARANAS	EDWIN C PINEDA	-----

**II. Regional Trainers**

No	Name	Specialization	Designation/Position	Office/SDO
1	MARICAR A. BANGIT	Kindergarten	Education Program Supervisor	RO, CLMD
2	FLORITA R. MATIC	Kindergarten	Education Program Supervisor	SDO Valenzuela
3	HAJJI R. PALMERO	Grade 1	Chief Education Supervisor HRDD	RO, HRDD NEAP-R
4	REMYLINDA T. SORIANO	Grade 1	Education Program Supervisor	SDO Manila
5	CHRISTIAN JAY Y. ILAGAN	Grade 1	Education Program Supervisor	SDO Caloocan
6	JOSEFINA M. PABLO	Grade 4 Araling Panlipunan	Chief Education Supervisor, CID	SDO Malabon
7	ARREN V. ADUAN	Grade 4 English	Education Program Supervisor	RO, HRDD-NEAP
8	CHRISTOPHER S. SANTOS	Grade 4 English	Principal II	SDO Pasig





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9	LILIOSA B. PLACE	Grade 4 GMRC	Education Program Supervisor	SDO Muntinlupa
10	CONRADO S. CONTRERAS	Grade 4 MAPEH	Education Program Supervisor	SDO Manila
11	LAMBERT G. QUESADA	Grade 4 Mathematics	Education Program Supervisor	SDO Muntinlupa
12	RICHARD D. VIDAL	Grade 4 Science	Education Program Specialist II	RO, HRDD-NEAP
13	MICAH G. PACHECO	Grade 4 Science	Education Program Supervisor	RO, CLMD
14	LILY T. GALANGAN	Grade 4 TLE	Education Program Supervisor	SDO Malabon
15	ANDREW E. TAN	Grade 7 Araling Panlipunan	Education Program Supervisor	RO, CLMD
16	AMALIA C. SOLIS	Grade 7 Araling Panlipunan	Education Program Supervisor	SDO Manila
17	ARNOLD C. GATUS	Grade 7 English	Education Program Supervisor	RO, CLMD
18	JOSEFINO C. POGOY JR.	Grade 7 English	Chief Education Supervisor, CID	SDO San Juan
19	RICO C. TARECTECAN	Grade 7 Filipino	Education Program Supervisor	SDO Valenzuela
20	VICTOR M. JAVENA	Grade 7 Filipino	Chief Education Supervisor, SGOD	SDO Pasig
21	MARITA D. AQUINO	Grade 7 MAPEH	Education Program Supervisor	RO, CLMD
22	RESTITUTO I. RODELAS	Grade 7 Mathematics	Education Program Supervisor	SDO Mandaluyong
23	JOCELYN M. ALINAB	Grade 7 Mathematics	Chief Education Supervisor, CID	SDO Caloocan City
24	ROXANE S. VILLANUEVA	Grade 7 Science	Education Program Supervisor	SDO Mandaluyong
25	ANDRES P. BONIFACIO	Grade 7 TLE	Education Program Supervisor	RO, QAD
26	MINERVA D. MAGTAAN	Grade 7 Values Education	Head Teacher VI	SDO Pasig



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**III. Regional PMT Members**

No	Name	Designation/Position	Designation
1	JOCELYN DR. ANDAYA	Director IV	Overall Lead
2	HAJJI R. PALMERO	Chief, HRDD NEAP-R	Overall Program Manager
3	MICAH G. PACHECO	Education Program Supervisor, OIC-Chief, CLMD	Overall Learning Manager
4	MARINA C. ESPINO	Education Program Supervisor, OIC-Chief, QAD	Overall M&E Manager
5	ARREN V. ADUAN	Education Program Supervisor, HRDD-NEAP R	Program Manager
6	MARICAR A. BANGIT	Education Program Supervisor, CLMD	Overall Learning Manager
7	CHRISTIAN T. ESPAÑOL	Education Program Supervisor	Learning Manager
8	DON RAY V. SALVADOR	Education Program Specialist II – HRDD NEAP-R	Overall Documenter
9	LEAH AILAH C. VICENCIO	Education Program Specialist II – HRDD NEAP-R	Secretariat
10	RICHARD D. VIDAL	Education Program Specialist II – HRDD NEAP-R	Secretariat
11	DR. CONNIE P. GEPANAYAO	Medical Officer IV, HSNU	Overall Welfare Officer
12	RODOLFO J. COLOCAR	Education Program Supervisor – HRDD NEAP-R	Welfare Officer
13	JEROL DE LIRA	Administrative Assistant II – HRDD NEAP-R	Logistics Officer
15	MINERVA L. GENEROSO	Administrative Officer II, Finance	Finance Officer
16	ROLAND D. MONTES	Education Program Supervisor	Learning Support Manager
17	JAMES A. ROLDAN	Education Program Supervisor	Learning Support Manager
18	MA. GLORIA G. TAMAYO	Education Program Supervisor	Learning Support Manager




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Republika ng Pilipinas  
**Department of Education**

**MEMORANDUM**

**FOR :** Undersecretaries  
 Assistant Secretaries  
 BARMM Minister of Basic, Higher, and Technical Education  
 Bureau and Service Directors  
 Regional Directors  
 Schools Division Superintendents  
 Public Elementary and Secondary School Heads  
 All Others Concerned

**FROM :**   
**WILFREDO E. CABRAL**  
 Regional Director  
 Officer-in-Charge, Office of the Undersecretary for Human Resource  
 and Organizational Development

  
**GINA O. GONGONG**  
 Undersecretary for Curriculum and Teaching

**SUBJECT :** **TRAINING ON THE MATATAG CURRICULUM FOR TEACHERS  
 AND SCHOOL LEADERS**

**DATE :** December 20, 2023

- The Department of Education, through the Curriculum and Teaching (CT) Strand and the National Educators Academy of the Philippines (NEAP), is faithful to its commitment to **MA**ke the curriculum relevant to produce competent and job-ready, active, and responsible citizens and to **GI**ve support to teachers to teach better, as articulated in the **MATATAG** Agenda. Hence, the *Training on the MATATAG Curriculum for Kindergarten, Grade 1, Grade 4, and Grade 7 (K147) Teachers and School Leaders* shall be conducted in preparation for the commencement of the initial phase of the **MATATAG** Curriculum implementation.
- The said trainings will be held from 22 January to 04 April 2024, with a specific schedule as follows:

Dates	Training Title	Target Participants	Source of Funds
22-26 January 2024	Training of Lead Trainers on the <b>MATATAG Curriculum/ Mock Training</b>	NEAP Directors, Chiefs, Training Specialists, and BHRD-HRDD RPMS specialists;	2023 BEC Funds



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		CT Strand's Directors, Chiefs, and Specialists per learning area, IPED specialists; Select Learning Area Specialists from Private Schools and State Colleges and Universities	
05-09 February 2024	National Training of Regional Trainers on the <i>MATATAG</i> Curriculum (NTOT)	CLMD/CID Chiefs with learning area specialization, Regional/ Division Education Program Supervisors with learning area specialization, Public Schools District Supervisors with learning area specialization, select School Heads and Head/Master Teachers with learning area specialization, Division IPED specialists/focal persons, HRDD Chiefs, HRDD EPS Training Program Focals/ NEAP-R Training Program Specialists/ (expected team of trainers and training manager per region)	2023 BEC Funds
12-15 February 2024	Regional Training of Division Trainers and School Leaders on the <i>MATATAG</i> Curriculum (RTOT)	Division CID Chiefs, Division Education Program Supervisors and Public Schools District Supervisors with learning area specialization, Division IPED specialists/focal persons, School Heads, Head and Master Teachers with learning area specialization, SGOD Chiefs/HRD training specialists (expected team of trainers and training managers per division)	2024 HRD Funds
19 February-01 March 2024	Division Training of School Trainers on the <i>MATATAG</i> Curriculum (DTOT)	ALL School Heads, Head and Master Teachers with learning area specialization, including IPED teachers from Kindergarten, Grades 1, 4, & 7 per school (expected team of trainers and training managers per school)	2024 HRD Funds
04 March-04 April 2024	School-Based Training on the <i>MATATAG</i> Curriculum	ALL TEACHERS from Kindergarten, Grades 1, 4, & 7 per school	2024 HRD Funds/ School MOOE

3. This series of trainings on the *MATATAG* Curriculum focuses on providing professional development support for teachers and school leaders, ensuring that they have an in-depth understanding of the general shape of the *MATATAG*



Curriculum. Specifically, it aims to equip teachers and school leaders with the necessary knowledge, skills, and competencies to effectively implement the new curriculum in the coming school year.

4. Prior to the actual conduct of the series of training, the quality assurance and finalization of training resource packages shall be conducted accordingly following the schedules below.

Dates	Training Title	Target Participants	Source of Funds
08-12 January 2024	Quality Assurance of the <i>MATATAG</i> Curriculum Training Resource Package	NEAP Specialists and PD Program Internal Evaluators	2023 HRD Funds
15-19 January 2024	Finalization of the <i>MATATAG</i> Curriculum Training Resource Package	NEAP Specialists and PD Program Internal Evaluators, CT Strand Specialists	2023 BEC Funds

5. To ensure the quality of the training, **ALL TRAINERS per governance level** are expected to meet the following qualifications: a. at least earned Complete Academic Requirement (CAR) Graduate Studies with learning area specialization; b. training/s related to the area of specialization; and c. at least *Very Satisfactory* performance in the last three (3) years.
6. DepEd Order No. 9, s. 2005 otherwise known as "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith" shall strictly be observed during the conduct of the training. To ensure that ALL K, 1, 4, and 7 TEACHERS shall be able to attend the school-based training on the *MATATAG* Curriculum, School Heads are expected to employ strategies suitable for their **school-based training** such as, but not limited to the following:

6.1	Maximizing the loading of other teachers per learning area from other grade levels not involved in the initial phase of the training;
6.2	Scheduling a half-day training for K, 1, 4, and 7 teachers totaling 40 hours to ensure that the regular classes will continue without disruption;
6.3	Taking turns by a batch of Grade 4 or Grade 7 teachers, maximizing the loading of other batches of teachers not yet involved in the scheduled training (e.g., Batch 1/Week 1 - English, Science, Math; Batch 2/Week 2 - Filipino, AP, Values Education; Batch 3/Week 3 - TLE/HELE, MAPEH)
6.4	Maximizing the loading of relieving (special) teachers to handle the classes while the teacher-advisers are in the training program.
6.5	Hiring substitute teachers, subject to the availability of funds.
6.5	Tapping teacher applicants for voluntary services during the duration of the training program.

7. For purposes of planning and budgeting for this series of trainings, all regions must submit their **regional data** on the target trainers, teachers, and school leaders complete with the required demographic information **on or before 3**





January 2024. The forms can be accessed through this link: [sites.google.com/depd.gov.ph/ncap-training-on-matatag](https://sites.google.com/depd.gov.ph/ncap-training-on-matatag).

8. The program matrices for teachers and school leaders are enclosed in *Enclosure 1*. Specific guidelines on the conduct of the national, regional, division, and school-based trainings on the *MATATAG Curriculum* shall be issued in a separate memorandum.
9. Board and lodging, travel, and training supplies of the participants during the Finalization of the *MATATAG Curriculum Training Resource Package* and *NTOT* shall be charged against the 2023 *BEC Funds*. In case of deficiencies, travel, and other incidental expenses can also be charged against local funds, subject to the usual accounting and auditing rules and regulations. On the other hand, the board and lodging, supplies, travel, and other incidental expenses of the participants during the *RTOT* and *DTOT* shall be charged against the **2024 HRD Funds allotted for MATATAG Curriculum** training, while the participants in the Review and Evaluation of the *MATATAG Curriculum Training Resource Package* shall be charged against the 2023 *HRD Funds*, subject to the usual accounting and auditing rules and regulations.

School-based training expenses for meals and supplies shall be charged against the **2024 HRD Funds allotted for MATATAG Curriculum** training. In case of deficiencies, the SDOs can use their Division *HRD Funds*, and the schools can also utilize the School *MOOE* allotted for training and other local funds available, subject to the usual accounting and auditing rules and regulations.

10. For further inquiries and concerns, please contact the *NEAP* through email at [ncap.od@depd.gov.ph](mailto:ncap.od@depd.gov.ph) or landline (02) 8638-8638.
11. Immediate dissemination of and strict compliance with this Memorandum is desired.

  
**GINA O. GONONG, PhD**  
Undersecretary  
Curriculum and Teaching

  
**WILFREDO E. CABRAL, CESO III**  
Undersecretary  
Human Resource and Organizational Development

**A. Program Matrix for School Leaders**

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
8:00 – 8:30 AM	Management of Learning				
8:30 – 10:00 AM		Walkthrough of the Curriculum Guide	Walkthrough of the Curriculum Guide	Implementing the Intended Curriculum	Collaborative Expertise
10:00 – 12:00 AM	Registration Pre-assessment	Curriculum Standards and Learning Competencies (Q1 Continuation)	Curriculum Standards and Learning Competencies (Q2 Continuation)	Walkthrough of Learning Resources for MATATAG Curriculum	Management of School-based Training Program Preparation of School-Based Training Implementation Plan Q&A Session
12:00 – 1:00 PM	LUNCH				
1:00 – 2:00 PM	The General Shape of the MATATAG Curriculum  Q&A Session	Walkthrough of the Curriculum Guide  Curriculum Standards and Learning Competencies (Q2)	PEDAGOGY AND ASSESSMENT Overview of the MATATAG Curriculum Instructional Design Framework  Q&A Session	Implementing the Intended Curriculum: Walkthrough of Learning Resources for MATATAG Curriculum (Continuation)	Actual Classroom Observation of a Demonstration Teaching
2:00 – 2:30 PM			Classroom-based Assessment	Special Lecture: The Science of Learning	
2:30 – 3:00 PM	Walkthrough of the Curriculum Guide		Q&A Session	Q&A Session	Cleaning House
3:00 – 5:00 PM	Curriculum Standards and Learning Competencies (Q1)  *End-of-day evaluation	*End-of-day evaluation	Integrating the 21 <sup>st</sup> -Century Skills in the Classroom Practices to Promote Inclusion  Q&A Session *End-of-day evaluation	Instructional Supervision  Classroom Observation Protocol and Identification of L&D Needs  *End-of-day evaluation	Post-Assessment  Closing Program  *End-of-day evaluation
5:00 – 5:30 PM	PMT Daily Debriefing				

**B. Program Matrix for Teachers (School-Based)**

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
8:00 – 8:30 AM	Management of Learning				
8:30 – 10:00 AM		Walkthrough of the Curriculum Guide	Walkthrough of the Curriculum Guide	Implementing the Intended Curriculum	Collaborative Expertise Sessions
10:00 – 12:00 AM	Registration Pre-assessment	Curriculum Standards and Learning Competencies (Q1 Continuation)	Curriculum Standards and Learning Competencies (Q2 Continuation)	Walkthrough of Learning Resources for MATATAG Curriculum	Q&A Session
12:00 – 1:00 PM	LUNCH				
1:00 – 2:00 PM	The General Shape of the MATATAG Curriculum  Q&A Session	Walkthrough of the Curriculum Guide  Curriculum Standards and Learning Competencies (Q2)	PEDAGOGY AND ASSESSMENT Overview of the MATATAG Curriculum Instructional Design Framework  Q&A Session	Implementing the Intended Curriculum: Walkthrough of Learning Resources for MATATAG Curriculum (Continuation)	Demonstration Teaching
2:00 – 2:30 PM			Classroom-based Assessment	Special Lecture: The Science of Learning	
2:30 – 3:00 PM	Walkthrough of the Curriculum Guide		Q&A Session	Q&A Session	Cleaning House
3:00 – 5:00 PM	Curriculum Standards and Learning Competencies (Q1)  *End-of-day evaluation		Integrating the 21 <sup>st</sup> -Century Skills in the Classroom Practices to Promote Inclusion  Q&A Session *End-of-day evaluation	Preparation of Lesson for Demonstration Teaching  Q&A Session *End-of-day evaluation	Post-Assessment  Closing Program  *End-of-day evaluation
5:00 – 5:30 PM	PMT Daily Debriefing				



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Enclosure No. 3

**INTENSIVE PLANNING WORKSHOP ON THE CONDUCT OF THE REGIONAL  
 TRAINING OF DIVISION TRAINERS AND SCHOOL LEADERS ON THE MATATAG  
 CURRICULUM (RTOT)**

March 6-8, 2024, within Quezon City

TRAINING MATRIX FOR  
**PROGRAM MANAGEMENT TEAM**

DAY	AM   Plenary Session		
	Day/ Time	Duration	Session
1	7:30 – 9:00	1hr30	Arrival and Registration
	9:00 – 9:45	45m	<b>Opening Program</b> <ul style="list-style-type: none"> <li>Nationalistic Song.....AVP</li> <li>Prayer .....AVP</li> <li>Statement of Purpose  <b>Hajji Relano Palmero</b>            Chief, HRDD NEAP R</li> <li>Introduction of the Participants  <b>Christian T. Español</b>            EPS, HRDD</li> <li>Inspirational Message  <b>Jocelyn DR. Andaya</b>            Director IV</li> </ul>
	9:45-10:00	15m	Health Break
	10:00 – 11:30	1hr30	<b>Session 1</b> The General Shape of the MATATAG Curriculum
	11:30 – 12:00	1hr30	<b>Session 2</b> Instructions for Breakout Sessions
	12:00-1:00	1hr	Lunch Break
	<b>PM   Breakout Session</b>		
	1:00 – 3:00	2hr	<b>Session 3</b> <ul style="list-style-type: none"> <li>DepEd Memo on the Conduct of MATATAG Curriculum Training</li> <li>Budget Allocation</li> <li>Fund Utilization</li> <li>Downloading of Funds</li> </ul>
3:15 – 4:45	1hr30	<b>Session 3 (continuation)</b> <ul style="list-style-type: none"> <li>DepEd Memo on the Conduct of MATATAG Curriculum Training</li> <li>Budget Allocation</li> <li>Fund Utilization</li> <li>Downloading of Funds</li> </ul>	



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	4:45 – 5:00	15m	End-of-Day Evaluation & Reminders
	5:00 – 5:30	30m	Debriefing
<b>DAY 2</b>	<b>AM   Breakout Session</b>		
	7:30 – 8:00	30m	Registration
	8:00 – 8:30	30m	Management of Learning
	8:30 – 10:00	1h30	<b>Session 4</b> Rationale and Overview of the Basic Education Monitoring and Evaluation Framework (BEMEF)
	10:00 – 10:15	15m	Health Break
	10:15 – 12:00	1h45m	<b>Session 5</b> M&E Plan for the MATATAG Curriculum Training for Teachers and School Leaders
	12:00 – 1:00	1h	Lunch Break
	<b>PM   Breakout Session</b>		
	1:00 – 2:00	1h	<b>Session 6</b> DM No. 044, s. 2023 (Overview and salient features on design and development) & PD Program Delivery Standards
	2:00 – 3:00	1h	<b>Session 7</b> • M&E on Governance and Management • M&E on Learning Management
	3:00 – 3:15	15m	Health Break
	3:15 – 4:45	1hr30	<b>Session 8</b> Data Consolidation Method for the MATATAG Monitoring and Evaluation
	4:45 – 5:00	15m	End-of-Day Evaluation & Reminders
	5:00 – 5:30	30m	Debriefing
<b>DAY 3</b>	<b>AM   Plenary Session</b>		
	7:30 – 8:00	30m	Registration
	8:00 – 8:30	30m	Management of Learning
	8:30 – 10:00	1h30	<b>Session 9</b> Presentation of Final Matrix and Final Agreement
	10:00 – 10:15	15m	Health Break
	10:15 – 12:00	1h45m	<b>Session 10</b> Final Agreement of Program Management Team, Learning Management Team, and SDO.



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1:00 – 3:00	2h	Open Forum
3:00 – 3:15	15m	
3:15 – 4:30	15m	End-of-Day Evaluation
4:30 – 5:00	15m	Closing Program
5:00 – 5:30	30m	Debriefing

TRAINING MATRIX FOR  
**LEARNING MANAGEMENT TEAM**

DAY 1	AM   Plenary Session		
	Day/ Time	Duration	Session
	7:30 – 9:00	1hr30	Arrival and Registration
	9:00 – 9:45	45m	<b>Opening Program</b> <ul style="list-style-type: none"> <li>Nationalistic Song.....AVP</li> <li>Prayer .....AVP</li> <li>Statement of Purpose</li> </ul> <b>Hajji Relano Palmero</b> Chief, HRDD NEAP R <b>Christian T. Español</b> EPS, HRDD <ul style="list-style-type: none"> <li>Introduction of the Participants</li> <li>Inspirational Message</li> </ul> <b>Jocelyn DR. Andaya</b> Director IV
	9:45-10:00	15m	Health Break
	10:00 – 11:30	1hr30	<b>Session 1</b> The General Shape of the MATATAG Curriculum
	11:30 – 12:00	1hr30	<b>Session 2</b> Instructions for Breakout Sessions
	12:00 – 1:00	1hr	Lunch Break
	PM   Breakout Session		
	1:00 – 3:00	2hr	<b>Session 3</b> Presentation of Proposed RTOT Training Matrix
	3:15 – 4:45	1hr30	<b>Session 4</b> Walkthrough of the Training Package per Learning Area
	4:45 – 5:00	15m	End-of-Day Evaluation & Reminders



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	5:00 – 5:30	30m	Debriefing
<b>DAY 2</b>	<b>AM   Breakout Session</b>		
	7:30 – 8:00	30m	Registration
	8:00 – 8:30	30m	Management of Learning
	8:30 – 10:00	1h30	<b>Session 4 (continuation)</b> Walkthrough of the Training Package per Learning Area
	10:00 – 10:15	15m	Health Break
	10:15 – 12:00	1h45m	<b>Session 4 (continuation)</b> Walkthrough of the Training Package per Learning Area
	12:00 – 1:00	1h	Lunch Break
	<b>PM   Breakout Session</b>		
	1:00 – 2:00	1h	<b>Session 4 (continuation)</b> Walkthrough of the Training Package per Learning Area
	2:00 – 3:00	1h	<b>Session 5</b> Harmonization of the Training Package and the Proposed Matrix
	3:00 – 3:15	15m	Health Break
	3:15 – 4:45	1hr30	<b>Session 6</b> Training Materials on Program Delivery
	4:45 – 5:00	15m	End-of-Day Evaluation & Reminders
5:00 – 5:30	30m	Debriefing	
<b>DAY 3</b>	<b>AM   Plenary Session</b>		
	7:30 – 8:00	30m	Registration
	8:00 – 8:30	30m	Management of Learning
	8:30 – 10:00	1h30	<b>Session 7</b> Presentation of Final Matrix and Final Agreement
	10:00 – 10:15	15m	Health Break
	10:15 – 12:00	1h45m	<b>Session 8</b> Final Agreement of Program Management Team, Learning Management Team, and SDO.
	12:00 – 1:00	1h	Lunch Break
	<b>PM   Plenary Session</b>		
	1:00 – 3:00	2h	Open Forum



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	3:00 – 3:15	15m	
	3:15 – 4:30	15m	End-of-Day Evaluation
	4:30 – 5:00	15m	Closing Program
	5:00 – 5:30	30m	Debriefing



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