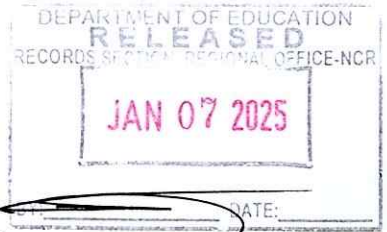




Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
 ORD-2025-018

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
 SDO Las Piñas City
 SDO Pasig City
 SDO Manila City
 SDO Pasay City
 SDO Marikina City

FROM : **JOCELYN DR ANDAYA** 
 Regional Director, NCR
 concurrent Officer-in-Charge, Office of the
 Assistant Secretary for Operations

SUBJECT : **CALL FOR REGIONAL AND DIVISION PARTICIPANTS FOR THE BULLYING PREVENTION PROGRAM, SPECIFICALLY THE REVISITING, RECRAFTING, AND DEVELOPING OF A LOCALIZED ANTI-BULLYING POLICY AND CODE OF CONDUCT IN SCHOOLS**

DATE : January 6, 2025

1. This is relative to the attached Memorandum OUOPS-2024-05-10156 from **ATTY. REVSEE A. ESCOBEDO**, Undersecretary for Operations, Department of Education, dated November 26, 2024, re: call for regional and division participants for the bullying prevention program, specifically the revising, recrafting, and developing of a localized anti-bullying policy and code of conduct in schools.
2. The training-workshop is part of the LRPD's mandates to implement prevention and intervention programs to address violence, abuse, bullying and exploitation in schools and other learning environments. This activity is scheduled on January 13-17, 2024 at Gamboaz Orchard, Malilipot, Albay.



Address: 6 Misamis St. Bago Bantay, Quezon City
 Email Address: ncr@deped.gov.ph
 Website: <https://www.depedncr.com.ph>



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3. The selected representatives of the National Capital Region (NCR) to participate in the second roll-out of the LRPO's Bullying Prevention Program are as follows:

Schools Division Office	Focal Person
Regional Office	Leonila C. Mustapha
Las Pinas City	Mary Stephanie R. Magdamit
Pasig City	Rose Ann B. Pamintuan
Manila City	Elizabeth G. Nunez
Pasay City	Bernardita A. Perez
Marikina City	Alberto D. Villamor

4. Travel Expenses of participants shall be charged to Regional LRP Funds, subject to government accounting and auditing rules and regulations. For attendance confirmation, participants are advise to register on or before January 7, 2025 through link: <https://forms.gle/bapJxXKcuoex8PcHA>.
5. For queries and other concerns, please contact LRPS through email at lrps.ncr@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.

LRPD



Address: 6 Misamis St. Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <https://www.depedncr.com.ph>



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Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OUOPS-2024 -65-10156

TO : REGIONAL DIRECTORS
LEARNER RIGHTS AND PROTECTION FOCAL
PERSONNEL
ALL OTHERS CONCERNED

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

SUBJECT : CALL FOR REGIONAL AND DIVISION PARTICIPANTS
FOR THE BULLYING PREVENTION PROGRAM,
SPECIFICALLY THE REVISITING, RECRAFTING, AND
DEVELOPING OF A LOCALIZED ANTI-BULLYING
POLICY AND CODE OF CONDUCT IN SCHOOLS

DATE : November 26, 2024

In line with Sections 4 and 13 of DepEd Order No. 55, s. 2013, or the "Implementing Rules and Regulations (IRR) of Republic Act No. 10627," otherwise known as the "Anti-Bullying Act of 2013," which mandates that all schools shall adopt an Anti-Bullying Policy, the Learner Rights and Protection Office (LRPO) led the revisiting, revising, and developing of a localized Anti-Bullying policy and code of conduct in schools, through its Bullying Prevention Program.

The Program is part of the LRPO's mandate of implementing preventive interventions to address violence, abuse, bullying, and exploitation in schools and other learning environments. The Bullying Prevention Program aims to strengthen our advocacy against bullying in schools, its effects, and the salient provisions of the law, including the roles and responsibilities of each governance level.

In line therewith, may we invite our regional representatives to participate in the second roll-out of the LRPO's Bullying Prevention Program, may we request that selected participants form part of the:

1. Regional Permanent or alternate Learner Rights and Protection (LRP) focal personnel,
2. School Head,
3. Registered Guidance Counselor/Teacher-Designate.

Region	Regional Representative
Region I	6
Region II	6
Region III	6





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MIMAROPA	6
Region V	6
Region IX	6
Region X	6
Region XI	6
Region XII	6
CARAGA	6
NCR	6
CAR	6
Total	72

Accordingly, in line with the learners' right to participation, the LRPO requests to invite selected members of the Regional Federation of the Supreme Elementary Learner Government (SELG) and the Supreme Secondary Learner Government (SSLG) from DepEd Region V to participate in crafting a Code of Conduct for Learners. Their presence will be required for one day, provided that classes will not be disrupted.

The *Bullying Prevention Program* for the Luzon and Mindanao Cluster is scheduled on January 13-17, 2025, in Region V. Travel expenses of participants may be charged to the Regional LRP funds and/or local funds, subject to the usual accounting and auditing rules and regulations.

For confirmation of attendance, participants are requested to register through this link: <https://forms.gle/bapJxXKcuoex8PcHA> on or before December 22, 2024.

For queries, you may reach the LRPO at lrpo@deped.gov.ph.

For immediate compliance.

Thank you very much.





Republic of the Philippines
Department of Education

LEARNER RIGHTS AND PROTECTION OFFICE

PROGRAM DESIGN

**BULLYING PREVENTION PROGRAM:
Updating/Crafting a Localized Anti-Bullying Policy and
Code of Conduct for Learners**

I. Rationale

In line with the provisions of DepEd Order (DO) No. 40, s. 2012 or the *DepEd Child Protection Policy*, DepEd issued DO No. 55, s. 2013 or the *Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 10627 otherwise known as the Anti-Bullying Act of 2013*, to address the issues of bullying in schools.

The issuance is in accordance with the Universal Declaration of Human Rights (UDHR), Section 3 thereof ensures the right of children to live, to be free, and to feel safe. Moreover, under the 1989 United Nations Convention on the Rights of the Child (UNCRC) has specified the following rights of our children:

- Article 3 – “the best interest of the child must be a top priority in all decisions and actions that affect children.”
- Article 6 (Life, Survival, and Development Rights)
- Article 19 (Protection from Violence, Abuse, and Neglect)
- Article 12 (Right to Respect the Views of the Child)

DO No. 55, s. 2013 emphasizes DepEd’s commitment as a duty-bearer, fulfilling and promoting learners’ rights and protection. Section 4, Rule III thereof, mandates all schools to adopt policies to address bullying, *to wit:*

Section 4. Adoption of Anti-Bullying Policies

All public and private kindergarten, elementary, and secondary schools shall adopt policies to address the existence of bullying in their respective institutions. Such policies shall be regularly updated and, at a minimum, shall include provisions on prohibited acts, prevention and intervention programs, mechanisms and procedures.

Moreover, to ensure the operationalization of the aforementioned provisions, all schools are mandated to craft a localized anti-bullying policy to intensify the school’s strategies and mechanisms, *viz:*

Section 13. Reporting Requirement

All private and public kindergarten, elementary, and secondary schools shall submit a copy of their child protection or anti-bullying policy to the Division Office within six (6) months from the effectivity of this IRR. They shall submit to the Division Office within the first week of each school year a report on relevant information and statistics on bullying and retaliation from the preceding school year.

In addition to the requirements for an application for a permit to operate and/or recognition as prescribed by the existing rules of the Department, private schools shall submit a child protection or anti-bullying policy to the Regional Director. The Regional Director shall review the policy to ensure that it is consistent with the Act and this IRR.

Further, the Program aims to intensify the operationalization of the provisions of DO No. 55, s. 2013, through a conduct of discussion with the educators and learners separately. For educators the gist of the discussion shall focus on:

- a) Protocols in Handling Bullying Reports
- b) Understanding and Strategies to Address Bullying Behaviors
- c) Importance of a Localized Anti-Bullying Policy

For learners, the topics are crafted to help them develop an understanding on the effects of bullying and their roles as learners, encouraging them to develop a Code of Conduct.

II. Goals and Objectives

The "Bullying Prevention Program" is intended to develop, update, and revisit the Localized Anti-Bullying Policy implemented in schools, and a Code of Conduc for Learners.

Participants	Objectives
Regional and Division LRP Representatives, School Heads, and Registered Guidance Counselors	Division Localized Anti-Bullying Policy
Members of the School Elementary/Secondary Local Government (SELG and SSLG)	Code of Conduct for Learners

The goal is to develop a Policy that can be used by schools, the Region and Division attendees shall monitor its localization and implementation in schools, with emphasis on training in handling reports of bullying.

The Code of Conduct that will be developed by learners will be used in the One Learning Manual, ensuring that learners' right to participation is

respected, and empowering them to advocate and respect the rights of their fellow learners.

Towards the end, it is hoped that this Program will encourage a change in behavior in addressing reports of bullying in schools and to ensure an effective implementation of the DepEd's Anti-Bullying policy.

III. Target Participants

The invited participants are:

- Regional and Division Learner Rights and Protection Focal Personnel who has previously undergone Child Protection Training
- School Heads
- Registered Guidance Counselors
- Representatives from the Legal Division
- Representatives from the Planning Division

IV. Proposed Date and Venue

The roll out of the Bullying Prevention Program is as follows:

Area/Cluster	Schedule
Visayas Cluster (Regional and Division)	September 3-6, 2024
CALABARZON Region	September 24-27, 2024
Luzon and Mindanao	January 13-17, 2025

V. Indicative Program

Day 0 – January 13, 2025		
Time	Activity	Person-in-Charge
8:00 -12:00PM	Arrival and Registration of Participants	
12:00 – 1:00PM	<i>Lunch</i>	
2:30 - 5:00PM	Preliminaries	
	<ul style="list-style-type: none"> • Introduction of Participants • Levelling of Expectations • Objective of the Program 	
	Welcome Remarks	
	GILBERT T. SADSAD <i>Regional Director, Region V</i>	
	Opening Message	

	ATTY. SUZETTE T. GANNABAN-MEDINA <i>Officer-in-Charge, Office of the Director III</i> Bureau of Learner Support Services and Learner Rights and Protection Office	
	Announcement of Groupings	LRPO
5:00PM onwards	<i>Dinner</i>	
Day 1 – January 14, 2025 Participants: Regional, Division LRP Personnel, School Heads and RGC/Guidance Coordinate		
8:00 -8:30AM	Registration	
8:30 -9:00AM	Opening Program <ul style="list-style-type: none"> • National Anthem • Prayer • Quality Policy • Panatang Makabata 	
9:00 – 10:00 AM	Introduction to the Learner Rights and Protection Office and its Mandates	LRPO
10:00 – 11:00AM	Overview of DepEd Order No. 55, s. 2013 or the Implementing Rules and Regulations of RA 10627 or the Anti-Bullying Act <ul style="list-style-type: none"> - Ensuring the application of the “Rights-Based Approach in Education” 	LRPO
11:00 – 12:00AM	Case Management of Bullying Reports in Schools <ul style="list-style-type: none"> • Importance of Intake Sheet • Jurisdiction • Procedures • Possible Sanctions for Bullying 	DepEd Region V, Legal Officer
12:00NN -1:00PM	<i>Lunch</i>	
1:00 – 3:00PM	Ms. Nanette Macaguiwa <i>Child Protection Specialist</i> Importance of a Code of Conduct for Learners <ul style="list-style-type: none"> • Contents of Code of Conduct • How to Craft a Code of Conduct 	
3:00 – 5:00PM	Ms. Nanette Macaguiwa <i>Child Protection Specialist</i> Importance of a Localized Anti-Bullying Policy <ul style="list-style-type: none"> • Contents of the Policy • How to Craft the Policy • Importance of Cascading in the Schools • Monitoring its implementation 	
5:00PM onwards	<i>Dinner</i>	
Day 2 – January 15, 2025		

Participants: Regional, Division LRP Personnel, School Heads, and RGC/Guidance Coordinate		
8:00 – 8:30AM	Management of Learning	
	<p align="center">Christina Princess R. Campos <i>Senior Project Officer</i></p> <p>Understanding Strategies to Address Bullying Behaviors</p> <ul style="list-style-type: none"> • Types of Bullying • Indicators of Learners' Who Commit Bullying Behaviors • Indicators of Learners' Who are Being Bullied <p align="center">Strategies in Intervening Bullying Behaviors</p>	
8:30 – 12:00PM	<p>Focus Group Discussion for the Development of Anti-Bullying Policy</p> <ul style="list-style-type: none"> ➤ Groupings per Region ➤ Crafting of Anti-Bullying Policy <ul style="list-style-type: none"> - Prohibited Acts for Bullying in Schools - Roles and Responsibilities of School Personnel - Procedures in Handling Reports of Bullying - Sanctions - Reporting Requirement ➤ Code of Conduct: <ul style="list-style-type: none"> - School Personnel - School Visitors 	LRPO CO and RO
12:00 - 1:00PM	Lunch	
1:00 - 3:00PM	Preparation for Plenary Presentation of the Developed Policy	
3:00 - 5:00PM	Presentation of the Localized Policy	
Participants: Learners (SELG and SSLG)		
8:00AM	Registration	
8:00 - 8:15AM	<p>Opening Program</p> <ul style="list-style-type: none"> • National Anthem • Prayer • Introduction of Participants 	
8:15 - 8:45AM	<p>Discussion of DepEd Order No. 55, s. 2013 or the Implementing Rules and Regulations of RA 10627 or the Anti-Bullying Act</p> <ul style="list-style-type: none"> - Roles of Learners 	LRPO
8:45 - 9:15AM	<p align="center">Ms. Nanette Macaguiwa <i>Child Protection Specialist</i></p> <p align="center">How to Craft a Code of Conduct</p>	

10:00 - 10:30AM	Learners Against Bullying (Focus Group Discussion) SELG and SSLG	
10:30 - 12:00NN	FGD with SELG and SSLG	
12:00NN - 1:00PM	<i>Lunch</i>	
1:00PM - 2:30PM	Preparation of Code of Conduct and Roles of Learners	SELG/SSLG
2:30PM - 3:30PM	Presentation of the crafted Code of Conduct and Roles of Learners	
3:30PM - 4:30PM	Preparation and Presentation of the Advocacy Reel Activity	
4:30PM - 5:00PM	Pledge to be a Learner Against Bullying	
Day 3 - January 16, 2024		
<i>Participants: Regional, Division LRP Personnel, School Heads, and RGC/Guidance Coordinate</i>		
8:00 - 8:30AM	Management of Learning	
8:30 - 11:00AM	Presentation of the Developed Localized Anti-Bullying Policy	
11:00 - 12:00PM	Response from the Resource Speakers	
12:00 - 1:00PM	<i>Lunch</i>	
1:00 - 3:00PM	Presentation of the Developed Code of Conduct for Learners	
3:00 - 4:00PM	Response from the Resource Speakers	
4:00 - 5:00PM	Finalization of the Developed Localized Anti-Bullying Policy and Code of Conduct for Learners	
5:00PM onwards	<i>Dinner</i>	
Day 4 - January 17, 2024		
<i>Participants: Regional, Division LRP Personnel, School Heads, and RGC/Guidance Coordinate</i>		
8:00 - 8:30AM	Management of Learning	
8:30 - 10:30AM	Presentation of the Developed Localized Anti-Bullying Policy and Code of Conduct for Learners	
10:30 - 10:45AM	Presentation of the Advocacy Reel Video of Learners	
10:45 - 11:00AM	Response from the Educators	
11:00 - 12:00PM	Closing Program Awarding of Certificates Pledge as Educators to Combat Bullying in Schools	