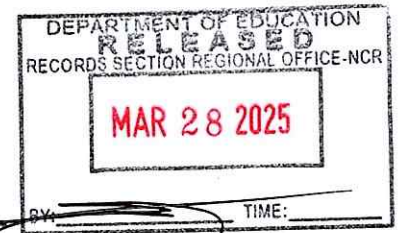





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

No. 319 s. 2025

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **JOCELYN DR ANDAYA** 
Regional Director, NCR
Concurrent Officer-in-Charge
Office of the Assistant Secretary for Operations

SUBJECT : **ADMINISTRATION OF THE NATIONAL ACHIEVEMENT TEST FOR SCHOOL YEAR 2024-2025**

DATE : March 25, 2025

1. This is in reference to the attached DepEd Memorandum No. 024, s.2025, signed by Dr. Ronald U. Mendoza, PhD, Undersecretary, regarding the above-captioned subject, content of which are self-explanatory, for information and appropriate action.
2. The testing window is scheduled from March 31 to April 4, 2025. Please refer to the attachment for the detailed schedule for each SDO and the assigned regional monitors.
3. Attached is the regional monitoring team and the monitoring report.
3. Immediate dissemination of this Memorandum is desired.



Address: 6 Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph





Republic of the Philippines
Department of Education

MAR 12 2025

DepEd MEMORANDUM
No. **024**, s. 2025

**ADMINISTRATION OF THE NATIONAL ACHIEVEMENT TEST FOR GRADE 6
FOR SCHOOL YEAR 2024–2025**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary School Heads
All Others Concerned


1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA) will administer the **National Achievement Test for Grade 6 (NATG6)** for school year (SY) 2024–2025, pursuant to DepEd Order (DO) No. 55, s. 2016 titled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program on **March 31** and **April 1–4, 2025**, as testing window to public and private elementary schools operating with a permit.
2. The conduct of the test is pursuant to DO 009, s. 2024 titled Implementing Guidelines on the School Calendar and Activities for the School Year 2024–2025.
3. In accordance with DO 027, s. 2022 titled Conduct of Rapid Assessment in School Year 2021–2022 for Learning Recovery as well as in Preparation for the 2024 Baseline System Assessment, **the current Grade 6 learners of the present SY will be taking the test.**
4. The **NATG6** will be administered on a paper-based modality to all regional offices (ROs), schools division offices (SDOs), public elementary schools, and private schools operating with permits.
5. The **NATG6** is an exit assessment that is designed to determine if Grade 6 learners are meeting the learning standards in the elementary curriculum. The test design measures **five** learning areas (**English, Mathematics, Science, Filipino**, and **Araling Panlipunan**) in a multiple-choice format.
6. The Language of Testing for the following learning areas are as follows:

Language of Testing	Learning Areas
English	English, Science, and Mathematics
Filipino	Filipino and Araling Panlipunan

7. The BEA will conduct a virtual orientation for Regional Testing Coordinators, Division Testing Coordinators, and SDO Private School Supervisors on the test administration. The schedule and meeting details will be sent in a separate Advisory.
8. The BEA will manage the national implementation of the NATG6 with the assistance of the ROs and SDOs.
9. Learners with disabilities may also be assessed provided that the test accommodations stipulated in **Section 9 of DO 55, s. 2016** are met.
10. Health and safety protocols must be followed in all activities related to the national test administration.
11. An authorized forwarder will deliver and retrieve the test materials to and from the SDOs.
12. For more information, please contact the **Bureau of Education Assessment-Education Assessment Division**, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at bea.ead@deped.gov.ph or at telephone number (02) 8631-2589.
13. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:




RONALD U. MENDOZA PhD
 Undersecretary

References:

DepEd Order (Nos. 009, s. 2024; 027, s. 2022; and 55, s. 2016)
 DepEd Memorandum No. 016, s. 2024

To be indicated in the Perpetual Index
 under the following subjects:

ASSESSMENT
 BUREAUS AND OFFICES
 LEARNERS
 MONITORING AND EVALUATION

PERFORMANCE
 POLICY
 SCHOOLS
 TESTS



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

**NATIONAL ACHIEVEMENT TEST (NAT)
(REGIONAL MONITORING TEAM)
SCHOOL YEAR 2024-2025**

SDO	Date of NAT 6 Administration	Regional Monitors
Caloocan City	April 8, 2025	Lydia Martin
Las Piñas City	April 2, 2025	Arren Aduan
Makati City	March 31, 2025	Marita Aquino
Malabon City	April 3, 2025	Charito Villanueva
Mandaluyong City	April 2, 2025	Roland Montes
Manila City	April 3, 2025	Charito Villanueva
Marikina City	April 2, 2025 -Private April 3, 2025 -Public	Andrew Tan
Muntinlupa City	April 3, 2025	Arnold Gatus
Navotas City	April 2, 2025	Arnold Gatus
Paranaque City	April 3, 2025	James Roldan
Pasay City	April 2, 2025	James Roldan
Pasig City	March 31, 2025	Marita Aquino
Quezon City	April 3, 2025	Rea Eden
San Juan City	April 2, 2025	Maricar Bangit
Taguig City and Pateros	April 4, 2025	Rodolfo Cologar
Valenzuela City	April 4, 2025	Dennis Mendoza



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

version 03-15-2024

NATIONAL ACHIEVEMENT TEST FOR GRADE 6 (NATG6)
Monitoring Report

Name of Test Monitor: _____ Designation: _____

School: _____ Region: _____ Division: _____

Date/s of Monitoring the Test Administration: _____

1. TESTING PERSONNEL

Were the following testing personnel present in your assigned school?

Testing Personnel	Day 1		Day 2		Remark
	Yes ✓	No ✓	Yes ✓	No ✓	
Regional Testing Coordinator (RTC)					
Division Testing Coordinator (DTC)					
Private School Supervisor (PSS)					
Chief Examiner (CE)					
Supervising Examiner (SE)					
Room Examiner (RE)					
Division/School Health Personnel (DHP/SHP)					

2. TEST ADMINISTRATION SCHEDULE

a. What test administration scheme was implemented by the SDS/DTC in the SDO?

b. Were morning and afternoon testing sessions conducted in the school?
Please check [✓].

[] YES [] NO

If YES, was the test administered to the same set of learners? [] YES [] NO



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3. GRADE 6 EXAMINEES

Number of Examinees	Day 1			Day 2		
	Male	Female	Total	Male	Female	Total
Expected						
Actual						
Total						

	Number of Testing Rooms	Remarks
Day 1	AM =	
	PM* =	
Day 2	AM =	
	PM* =	

**Leave blank if not applicable.*

4. TEST MATERIALS

a. Quantity as reflected in the Delivery Receipts (DR)

Test Materials	Serial Numbers	Quantity	Timeliness of the Delivery	
			YES	NO
Test Booklet/s				
Answer Sheet/s				

b. Sufficiency of the Test Materials

Test Materials	Sufficient ✓	Insufficient ✓	Number of Needed Additional Copies
Test Booklets			



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Test Materials	Sufficient ✓	Insufficient ✓	Number of Needed Additional Copies
Scannable Answer Sheets			
BEA Forms 1 to 7			
Replica of Name Grid			
ETREs			
CETREs			
Examiner's Handbook			

If the TBs were insufficient, which test administration scheme was applied by the school?

	Check [✓]	Remark
Batching of learners		
Borrowing from other schools		

Note: No photocopying of Test Booklets

If the ASs were insufficient, which test administration scheme was applied by the school?

	Check [✓]	Remark
Pool the ASs from schools with decreased enrollment		
Use the ASs from schools that are temporarily/ permanently closed		
Others (please specify)		

Note: No photocopying of Answer Sheets



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c. Condition of the Test Materials

Condition	Test Booklets			Answer Sheets		
	Quantity of TBs	Serial Number/s	Affected Room Number/s	Quantity of TBs	Serial Number/s	Affected Room Number/s
In good condition						
Not in good condition						
> missing page/s						
> blurred serial number						
> without serial number						
Others (specify)						

5. STUDENT PREPARATION

a. Did the school use the **primer** in preparing the learners for the test? Please check [✓].
 YES NO
 If YES, how was it used by the school in preparing the learners for the test? _____

b. Did the school use the **answer sheet** in preparing the learners for the test? Please check [✓].
 YES NO
 If YES, how was it used by the school in preparing the learners for the test? _____

6. TESTING CENTER

Put a checkmark (✓) if the following activities were evident in the testing center and testing room.

Statements	Evident	Not Evident	Remarks
Conduciveness of the Testing Center			
1. The testing center posted labels to guide the examinees in the school vicinity.			
2. The testing center is safe from any danger.			
Conduciveness of the Testing Room			
1. The physical arrangement of the testing room stated in the Examiner's Handbook was observed.			



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2. The testing room provided a conducive testing environment for the examinees.			
3. The list of examinees is posted outside of the testing room.			
4. The LWDs examinees have separate testing room/s by difficulty.			
5. The testing room was accessible to restrooms and fire exits.			
6. Facilities such as the Examiner's table, wall clock, chalkboard, and learner's armchairs were present inside the testing room.			

7. TEST ADMINISTRATION

Put a checkmark (✓) if the following activities were evident during the pre-test, test proper, and post-test.

a. Pre-Test

Statements	Evident	Not Evident	Remark
Delivery of Test Materials			
1. There was a distribution area/room where the Room Examiners were met by the Chief Examiner for the distribution of test materials.			
2. The test materials were intact in boxes before the test administration.			
3. The Room Examiners were required by the CE to count their test materials before proceeding to their testing rooms.			
4. The Room Examiners signed BEA Form 3 (Test Materials Accounting Form) inside the distribution room.			
Entrance and Seating Arrangement			
1. The testing personnel arrived on time in the testing center.			
2. The testing personnel inspected the seating arrangement before the entrance of examinees in the assigned testing room.			
3. The Room Examiner checked the identity of the examinees using their IDs.			
4. The personal belongings of the examinees were placed in front, under			



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the board upon the entrance of the testing room. All digital devices were turned off and placed inside the bag.			
5. Latecomers were still admitted to the assigned testing rooms.			
Orientation and General Directions			
1. The Room Examiner provided the orientation guidelines and general directions to the examinees.			
Distribution of Test Materials			
1. There was an equal distribution of test materials to the number of examinees in the testing room.			
2. The TBs and AS of absentees and latecomers were placed inside the original plastic bag.			
Checking of the Test Materials			
1. The examinees checked the pages one by one.			
2. The Room Examiner refrained from reading the test questions as per Section 13 of DepEd Order No. 55, s. 2016.			
Accomplishing the Seat Plan			
1. Actual examinees were able to accomplish the seat plan.			
2. The seats for examinees who were absent during the test administration were left blank.			
Filling in of Information in the Answer Sheet			
1. All information in the Answer Sheet was filled in by the examinees.			
2. The examinees shaded the correct circles about the name grid.			
3. The examinees found difficulty when filling in information in the Answer Sheet.			
Answering of Examinee's Descriptive Questionnaire (EDQ)			
1. The examinees were given time to read silently the general directions.			
2. The Room Examiner went around to check if the examinees were shading their answers properly on the Answer Sheet.			



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b. Test Proper

Statements	Evident	Not Evident	Remark
1. The Room Examiner closely supervised the examinees in all test-related activities.			
2. The examinees were not allowed to use digital devices such as smartphones and smartwatches. Personal belongings remained in front, under the board upon entrance.			
3. Examinees used pencils, sharpeners, and clean sheets of paper during the test.			
4. The Room Examiner followed the time allotment in the handbook.			
5. The Room Examiner goes around to check if the examinees can follow the instructions.			
6. The unused Test Booklets were kept by the Room Examiners inside the plastic bags while the test was in progress.			
7. The Room Examiner collects the TMs after dismissing the examinees.			

c. Post Test

Statements	Evident	Not Evident	Remark
1. The ETREs were sealed and signed by the Room Examiners inside the testing room.			
2. All unused Answer Sheets were submitted to the Chief Examiner.			
3. All Test Booklets were retrieved.			
4. The Chief Examiner was able to account for the Test Booklets before placing them in their original plastic bags and boxes.			
5. The contents of each ETRE were complete. (used AS, list of examinees posted at the door, Forms 1, 2, and 7)			
6. The contents of the CETRE were complete. (unused ASs, and Forms 3 & 4)			
7. The Room Examiner dismissed the examinees			



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d. Retrieval/Accounting of Test Materials

RETRIEVAL/ACCOUNTING OF TEST MATERIALS	Quantity
Test Booklets	
Scannable Answer Sheets	
• Used	
• Unused	
Chief Examiner's Transmittal Report Envelope (CETRE)	
Room Examiner's Transmittal Report Envelope (ETRE)	
Total Number of Envelopes (CETRE + ETRE)	

8. EDQ, SCHOOL HEADER, AND ANSWER SHEET VARIABLES

a. Were there any concerns/issues raised by the examinees about the EDQ items? Please check.

YES NO

If YES, please specify the item number and the concern/issue.

b. Were there any concerns/ issues raised by the principal about the School Header? Please check [✓].

YES NO

If YES, please specify.

c. Were there any concerns/ issues raised by the examinees about the variables in the Answer Sheet?

YES NO

If YES, please specify.

9. What problems/concerns/issues were encountered by the school/SDO during the 2-day test administration and how were these addressed?



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10. Cite the best practices of the school/SDO that the BEA-EAD can adopt in improving its test administration guidelines.

11. **Overall Rating.** Rate the general performance of the testing personnel in the school. Please check [✓].

[] Very Satisfactory [] Satisfactory [] Unsatisfactory

Explanation: _____

12. What are your recommendations in improving the next cycle of the NATG12 implementation?

13. What are the concerns/issues raised by the school/SDO concerning other assessment programs managed by BEA?

Regional Testing Coordinator (name and signature)	Date
Division Testing Coordinator (or Chief Examiner) (name and signature)	Date

