




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
ORD-2025- 496

**TO :** **SCHOOLS DIVISION SUPERINTENDENT**  
SDO Muntinlupa City  
SDO Quezon City  
SDO San Juan City

**FROM :** **JOCELYN DR ANDAYA**   
Regional Director, NCR  
Concurrent Officer-in-Charge, Office of the  
Assistant Secretary for Operations

**SUBJECT :** **REQUEST TO EXPEDITE THE PAYMENTS DUE FOR THE NATIONAL DAIRY AUTHORITY (NDA)-ASSISTED SUPPLIERS/COOPERATIVES FOR THE FY 2024 SBFP MILK COMPONENT**

**DATE :** **June 5, 2025**

1. This is in reference to OUOPS Memorandum No. 2025-08-03246, dated May 19, 2025, signed by Usec. Malcolm S. Garma, Assistant Secretary, Officer-in-Charge, Office of the Undersecretary for Operations, relative on the above-stated subject, contents of which are self-explanatory, for information and appropriate action.
2. For questions and concerns, please contact Dr. Connie P. Gepanayao, Medical Officer IV or Ms. Jennifer V. Belleza, Nutritionist-Dietitian II, through email at [hnu.ncr@deped.gov.ph](mailto:hnu.ncr@deped.gov.ph).
3. Immediate dissemination of and compliance with this Memorandum is desired.

ESSD/SHNU



Address: 6 Misamis St., Bago Bantay, Quezon City  
Email address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: [depedncr.com.ph](http://depedncr.com.ph)

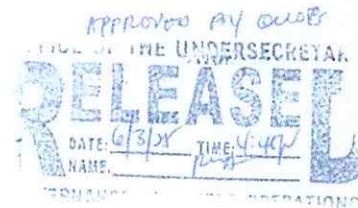




Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**  
**OM-OUOPS-2025-08-03246**



**TO :** REGIONAL DIRECTORS  
**SCHOOLS DIVISION SUPERINTENDENTS**  
 Region I, II, III, IV-A, IV-B, VI, VII, VIII, X, XI, Caraga, and NCR

**FROM :** MALCOLM S. GARMA  
 Assistant Secretary, Office-in-Charge  
 Office of the Undersecretary for Operations

**MALCOLM S. GARMA**  
 Assistant Secretary, Office-in-Charge,  
 Office of the Undersecretary for Operations

**SUBJECT :** REQUEST TO EXPEDITE THE PAYMENTS DUE FOR THE  
 NATIONAL DAIRY AUTHORITY (NDA)-ASSISTED  
 SUPPLIERS/COOPERATIVES FOR THE FY 2024 SBFP MILK  
 COMPONENT

**DATE :** May 19, 2025

In accordance with OUOPS Memorandum No. 2025-08-02959 or the 4<sup>th</sup> Advisory for the Implementation of the School-Based Feeding Program (SBFP) CY 2025, last May 7, 2025, all SDOs are directed to immediately pay the Nutritious Food Products (NFP) and Milk Suppliers for School Year (SY) 2024-2025 to increase the Budget Utilization of Fiscal Year (FY) 2024 Funds.

In this light, the Schools Division Offices (SDOs) are hereby requested to expedite the processing of the payments of the SDOs with pending balances for the National Dairy Authority (NDA)-assisted cooperatives/suppliers. Please see the attached letter from NDA for the SDOs with pending balances as of May 9, 2025.

For questions and clarifications, please contact Dr. Maria Corazon C. Dumlao, Chief Health Program Officer, or Ms. Magdalene Portia T. Cariaga, Senior Education Program Specialist, of the Bureau of Learner Support Services-School Health Division (BLSS-SHD) through email at [sbfp@deped.gov.ph](mailto:sbfp@deped.gov.ph) or telephone number (02) 8632-9935.

For your usual cooperation.



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
 Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
 Email Address: [oure@deped.gov.ph](mailto:oure@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

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Republic of the Philippines  
Department of Agriculture  
**NATIONAL DAIRY AUTHORITY**  
National Dairy Farmers Livelihood Center

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Date Prep.	:	5/9/2025 11:14 AM
CO-O-BDSCD-LTR-0161-050425		
Traceability Code		

9 May 2025

**HONORABLE MALCOLM S. GARMA**  
Assistant Secretary, Officer-in-Charge  
Office of the Undersecretary for Operations  
Department of Education  
Meralco Avenue, Pasig City

**THRU: HONORABLE DEXTER A. GALBAN**  
Assistant Secretary, Operations

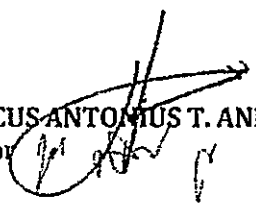
Dear OIC Undersecretary Garma:

Greetings from the National Dairy Authority (NDA)!


We write to your kind office for a gentle follow-up on the payments due from our assisted farmers and cooperatives for the implementation of the 2024 milk component of the school-based feeding program. Attached is the list of schools division offices with outstanding obligations reported by our assisted farmers and cooperatives for your reference.

We hope for your kind consideration on the matter. Thank you very much.

Very truly yours,

**ATTY. MARCUS ANTONIUS T. ANDAYA**  
Administrator 

BAI Compound, Visayas Avenue, Diliman, Quezon City  
Tel. No.: (632) 8926-0733-35 | Fax: (632) 8926-8847  
Email: dairy@mail@nda.da.gov.ph | Website: <http://nda.da.gov.ph>

Our quality management system is  
certified according to ISO 9001 

SDOs With Pending Balances as of May 9, 2025	
SDOs	Last Delivery Date
San Juan	Feb 17, 2025
Pasay	Apr 7, 2025
San Pedro	Mar 27, 2025
Sta. Rosa	Mar 18, 2025
Rodriguez and San Mateo	April 10, 2025
Isabela	April 16, 2025
Piliila	April 8, 2025
Cagayan Valley	Aug 27, 2024
Occidental Mindoro	Nov 27, 2024
Laguna	Mar 17, 2025
Tanauan	Mar 24, 2025
Quezon City	Apr 2, 2025
Muntinlupa	Apr 2, 2025
Rizal Province	Apr 10, 2025
Quezon City	March 11, 2025
Taguig and Pateros	April 3, 2025
Pangasinan	March 31, 2025
Nueva Ecija	March 31, 2025
Lapu-Lapu City	April 4, 2025
Eastern Samar	March 28, 2025
Roxas City	
Tacloban City	March 25, 2025
Gingoog City	March 26, 2025
Aklan	March 10, 2025
Antique	April 7, 2025
Iloilo Province	March 7, 2025
Surigao Del Norte	Feb 27, 2025 (billed)
Surigao Del Sur	May 5, 2025 (billed)
Misamis Occidental	April 7, 2025 (billed)
Siquijor	April 7, 2025
Iligan	April 9, 2025
Cagayan De Oro	March (billed)
Misamis Oriental	April 29, 2025 (billed)
Davao City	April 15, 2025
Agusan Del Norte	March 10, 2025