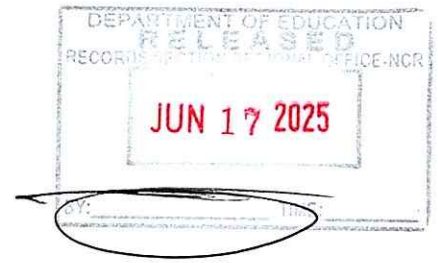




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



Regional Memorandum

No. 520, s. 2025

June 10, 2025

To : Schools Division Superintendents
Heads, Private Schools in Basic Education
Chiefs, School Governance Operations Division
Private School Focal Persons

**IMPLEMENTATION OF DEPED ORDER NO. 41, s. 2022
AMENDING DEPED ORDER NO. 88, s. 2010**

1. **DepEd Order No. 41, s. 2022** amending **DepEd ORDER No. 88, s. 2010** was issued on September 19, 2022. The said DepEd Order provides that:

Section 160. Ownership. *“Each private school shall own its site, as evidenced by a valid Certificate of Title. If the private school cannot present its title ownership over the school site, such private school should ensure reasonable and adequate bases for continued use of the site through:*

- a. A duly executed deed of sale; or*
- b. A duly executed deed of donation; or*
- c. A duly executed deed of usufruct for a guaranteed period of not less than 15 years; or*
- d. A duly executed lease with an initial guaranteed period of not less than 15 years.*

*A period of **one year shall be allowed, reckoned from the submission** of the deed or contract, for the submission of a certified true copy of the title which reflects the annotation of the deed or contract. (emphasis supplied)*

*The presentation of spurious titles and contracts by the school shall cause the automatic denial of their application and/or the revocation of their permit. **No reason, excuse, or requests for reconsideration shall be entertained or accepted.**”(emphasis supplied)*

2. For the past two school years, this Region has given consideration and renewed the permit of existing private schools upon submission of contracts but without the submission of a title with annotation as required. Schools with recognition were not made to submit the same.



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3. Thus, in compliance to the said Regulation, **all** private schools whether with permit or recognized, that do not own the lot where the school is situated or are either under lease, usufruct or any other form of contract for occupancy, are hereby directed to submit to this Office particularly at the Quality Assurance Division, **a certified true copy of the title of the lot** being used as school site, bearing the annotation **before December 31, 2025**.
4. Schools that will fail to comply shall not be allowed to renew their permit in the succeeding school year (2026-2027).
5. Schools granted permit are likewise reminded of the following provision of DepEd Order No. 88, s. 2010:

Section 43.2. A private school which has not been granted government recognition after more than five (5) renewal permits may be subject for closure.

They are directed to endeavor to improve their facilities, comply with the necessary legal requirements, and qualifications for administrative officials and teaching personnel to be qualified for the grant of recognition in the next school year.

6. For information and strict compliance.


JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations