



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

No. 546 s. 2025

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **JOCELYN DR ANDAYA**
Regional Director, NCR
Concurrent Officer-in-Charge
Office of the Assistant Secretary for Operations

SUBJECT : **SUBMISSION OF ENROLLMENT DATA OF GRADE 4 LEARNERS FOR THE UPCOMING EARLY LANGUAGE, LITERACY, AND NUMERACY ASSESSMENT (ELLNA) FOR SY 2025-2026**

DATE : June 24, 2025

1. This is in reference to the attached Advisory dated June 13, 2025, from Kevin Carl P. Santos, PhD., Director IV, Bureau of Educational Assessment regarding the above-captioned subject for information and appropriate action.
2. Relative to this the SDO Division Testing Coordinator is requested to upload the needed data through this link <https://tinyurl.com/ELLNA-Data-2025-2026> on or before June 26, 2025.
3. Immediate dissemination of this Memorandum is desired.



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Republic of the Philippines
Department of Education
 BUREAU OF EDUCATION ASSESSMENT

Office of the Director

Advisory No. 021 s. 2025

13 June 2025

ADVISORY

Submission of Enrollment Data of Grade 4 Learners for the Upcoming Early Language, Literacy, and Numeracy Assessment (ELLNA) for SY 2025-2026

1. In preparation for the administration of the **Early Language, Literacy, and Numeracy Assessment (ELLNA)** for SY 2025-2026, this Bureau is requesting the assistance of all Regional Testing Coordinators (RTCs) in gathering the **enrollment data of Grade 4 learners** for SY 2025-2026 from all public elementary schools within their respective divisions.
2. All RTCs, in coordination with their respective Division Testing Coordinators (DTCs), shall submit their data on or before **June 27, 2025** using the link: <https://forms.office.com/r/F3kUUgdJOC>
3. The RTCs are encouraged to strictly check the data allocation and number of enrolled learners per division and school as this Bureau will not allow **MULTIPLE SUBMISSIONS**. BEA shall only receive the revised enrollment data from RTCs or authorized regional representatives.
4. A virtual meeting will be held inviting all RTCs and DTCs regarding data submission and confirmation with details as follows:

Island Grouping	Date Day	Time	Meeting Information
Luzon	July 4, 2025 (Friday) AM SESSION	9:00 AM – 12:00 PM	MS Teams Meeting link: https://tinyurl.com/4xx9ryb5
Visayas and Mindanao	July 4, 2025 (Friday) PM SESSION	1:30 PM – 4:00 PM	Meeting ID: 454 902 651 922 5 Passcode: bf7Xk6fM





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5. Please be advised that **if the indicated allocation is not confirmed during the meeting, the submitted allocation for Grade 4 shall be considered final. In the absence of a new submission, the Grade 3 allocation that was previously submitted as per Advisory dated January 10, 2025, titled “Collection of the Number of Enrollees for the Administration of the Early Language, Literacy, and Numeracy Assessment (ELLNA) and the National Achievement Test for Grade 6 (NATG6) for School Year 2024-2025,” will likewise be used as the basis for the printing, packing, and delivery of testing materials for Grade 4 learners in that school.**
6. For inquiries and other concerns related to the enrollment data, RTCs are requested to coordinate with the Education Assessment Division (EAD) of this Bureau through **Ms. Carina S. Aquino**, Education Program Specialist II, at carina.aquino@deped.gov.ph and **Mr. Alfred John R. Reyes**, Technical Assistant II, at alfred.reyes001@deped.gov.ph, or call (02) 8631-2589.
7. Immediate dissemination of and compliance with this Advisory are desired.

KEVIN CARL P. SANTOS, PhD
Director IV