



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2025- 601

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
 SDO Caloocan City SDO Muntinlupa City
 SDO Las Piñas City SDO Navotas City
 SDO Makati City SDO Pasay City
 SDO Malabon City SDO Parañaque City
 SDO Marikina City SDO Taguig Pateros
 SDO Mandaluyong City

FROM : **JOCELYN DR ANDAYA** 
 Regional Director, NCR
 Concurrent Officer-In-Charge, Office of the
 Assistant Secretary for Operations

SUBJECT : **DONATION OF 177 FULLY FUNCTIONAL DESKTOP TO
 SELECTED SCHOOLS IN NCR**

DATE : **JULY 2, 2025**

1. Attached is a copy of Memorandum CO-EPS No. 06-286 s. 2025 dated June 20, 2025 from GRACIELA E. MENDOZA, Director IV, External Partnerships Service, Department of Education, regarding the initiative of Mapua Univeristy to donate computer units to selected public schools within the National Capital Region.

2. In this connection, the Division Partnership Focal Persons (DPFPs) of the selected SDOs are requested to coordinate directly with Ms. Kris Babista, Mapua University through mobile number +639173009172 or Ms. Caroline Labrague, DepEd CO - EPS via email caroline.labrague@deped.gov.ph. Likewise, the DPFPs are requested to submit a report to this Office on the said donation and turnover. The distribution list per division is attached, for reference.

3. For compliance and immediate dissemination.

/essd/joan/



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

**MAPUA UNIVERSITY DONATION OF 177 FULLY FUNCTIONAL DESKTOP
TO SELECTED SCHOOLS IN NCR**

DISTRIBUTION LIST

Division	Number of Computer Units
1. Caloocan City	16
2. Las Piñas City	16
3. Makati City	16
4. Malabon City	16
5. Marikina City	16
6. Mandaluyong City	16
7. Muntinlupa City	16
8. Navotas City	17
9. Pasay City	16
10. Parañaque City	16
11. Taguig Pateros	16
Total	177



Republic of the Philippines

Department of Education
EXTERNAL PARTNERSHIPS SERVICE

CO-EPS No. 06, s. 2025

MEMORANDUM

FOR : **JOYCE DR. ANDAYA**
Regional Director -NCR

FROM : **GRACIELA E. MENDOZA**
Director IV
External Partnerships Service

SUBJECT : **DONATION OF 177 FULLY FUNCTIONAL DESKTOP TO
SELECTED SCHOOLS IN NCR**

DATE : **JUNE 20, 2025**

In line with Mapúa University's initiative to donate computer units to selected private schools within the National Capital Region (NCR), we respectfully request your assistance in facilitating this undertaking.

A total of **177 fully functional desktop units** are for donation each with the following specifications:

- **CPU Model:** Dell OptiPlex 7060
- **Processor:** Intel Core i7
- **Memory:** 16GB RAM
- **Storage:** 1TB HDD
- **Operating System:** Windows 10

The proposed turnover date is scheduled for **June 30, 2025**.

We appreciate your support in ensuring the successful implementation of this initiative.



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