



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



BY: *[Signature]* DATE:

July 10, 2025

**REGIONAL MEMORANDUM**

No. 625, s. 2025

**To:** Schools Division Superintendent  
 School Health Personnel  
 All Others Concerned

**PARTICIPATION TO THE OPLAN KALUSUGAN SA DEPED—HEALTHY LEARNING INSTITUTIONS (OKD-HLI) PROGRAM'S ONLINE ONBOARDING FOR THE 2025 BASIC EDUCATION IMPLEMENTATION ON JULY 14-15, 2025**

- This is with reference to the attached Letter from Maria Kristina May L. Marasigan, Director IV, Department of Health—Health Promotion Bureau, dated June 30, 2025, relative to the abovementioned subject, contents of which are self-explanatory for reference and appropriate action.
- In line with this, the following School Health Personnel are requested to attend the scheduled onboarding sessions:

Date	Name	Designation	RO/SDO
July 14, 2025	Dr. Connie P. Gepanayao	Medical Officer IV	DepEd—NCR
	Dr. Merlino M. Mateo	Dentist III	DepEd—NCR
July 15, 2025	Dr. Connie P. Gepanayao	Medical Officer IV	DepEd—NCR
	Dr. Merlino M. Mateo	Dentist III	DepEd—NCR
	Dr. Carilyn Joan B. Corpuz	Medical Officer III	Caloocan
	Levie Rizza P. Eusebio	Nurse II	Las Pinas
	Dr. Yves Corban Passion	Medical Officer III	Makati
	Loreta M. Cruz	Nurse II	Manila
	Dr. Susan C. Kalaw	Dentist II	Mandaluyong
	Dr. Rhea Villafranca	Dentist II	Malabon
	Marielle Ann R. Aguirre	Nurse II	Marikina
	Ma. Teresa S. Indap	Nurse II	Muntinlupa
	Dr. Henry C. De Leon	Dentist II	Navotas
	Dr. Ma. Recelle E. Reyes	Medical Officer III	Pasay
	Clifford Stephen L. Sison	Nurse II	Pasig
Dr. Allan Julius N. Baggayan	Dentist II	Paranaque	



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Date	Name	Designation	RO/SDO
	Dr. Dante D. Nacpil	Medical Officer III	Quezon City
	Dr. Kirsten Ellinore B. Francisco	Medical Officer III	San Juan
	Jeanette B. Urbana	Nurse II	TaPat
	Dr. Adelaine P. Javate	Dentist II	Valenzuela

3. Further, detailed program of activities, including meeting details to the virtual platform, can be found in the enclosed concept note.

4. Immediate dissemination of this Memorandum is desired.

**JOCELYN DR ANDAYA**

Regional Director, NCR

Concurrent Officer-In-Charge, Office of the  
Assistant Secretary for Operations



Republic of the Philippines  
**DEPARTMENT OF HEALTH**  
*Office of the Secretary*



30 June 2025

**MIGUEL ANGELO S. MANTARING**

Director IV  
Bureau of Learner Support Services  
Department of Education, Pasig City

Dear **Dir. Mantaring**:

Greetings from the Department of Health.

This is to provide details regarding the Oplan Kalusugan sa DepEd - Healthy Learning Institutions (OKD-HLI) Program's Online Onboarding for the 2025 Basic Education Implementation scheduled on 14-15 July 2025 via Zoom Online meetings.

The activity aims to rationalize the OKD-HLI Interim Guidelines for 2025, including the Implementation and Recognition process for Basic Education. It will also provide DOH and DepEd local counterparts with updated materials and next steps related to the Self Appraisal Checklist (SAC) scoring, Workshops 1 and 2, onboarding of Local School and Health Boards, and In-Service Training (INSET) for teachers. Lastly, the onboarding will serve as a refresher on the program's objectives, targets, and priority areas.

The concept note and other details for the said activity are attached as Annex A for your ready reference. Should there be questions, clarifications, or concerns, your Office may contact Ms. Lovely Anne Doblar ([lamdoblal@doh.gov.ph](mailto:lamdoblal@doh.gov.ph)) at 8651-7800 (loc. 2832) of the HLI Secretariat from DOH - Health Promotion Bureau.

Thank you.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Maria Kristina May L. Marasigan".

**MARIA KRISTINA MAY L. MARASIGAN**  
Director IV  
Health Promotion Bureau



Republic of the Philippines  
**DEPARTMENT OF HEALTH**  
*Office of the Secretary*



Concept Note  
**2025 Online Oplan Kalusugan sa DepEd - Healthy Learning Institutions  
Onboarding**

**I. Rationale**

Section 30 of Republic Act No. 11223, or the Universal Health Care (UHC) Act, designates schools under the supervision of the Department of Education (DepEd) as healthy settings. To operationalize this mandate, the Department of Health (DOH), through the Health Promotion Bureau (HPB) and its Centers for Health Development (CHDs), implements the Oplan Kalusugan sa DepEd - Healthy Learning Institutions (OKD-HLI) program. This program aims to assist schools in institutionalizing health promotion by providing technical and financial assistance, with a special focus on Last Mile Schools (LMS) for consideration of equity.

Prior to the issuance of the OKD-HLI Manual of Procedure, an interim guidelines is to be issued to strengthen the selection and prioritization process for Province- and City-wide Health Systems (P/CWHS), clarify funding utilization, and detail the monitoring, evaluation, and recognition process for Basic Education Institutions (BEIs) aiming to become HLI-recognized for 2025. To ensure unified and effective implementation, an onboarding workshop is proposed.

**II. Objectives**

The onboarding workshop aims to:

1. Present the approved interim guidelines and the updated recognition process for 2025.
2. Clarify roles, responsibilities, and timelines of CHDs, P/CWHS, DepEd Regional Offices, and Schools Division Offices.
3. Address previously raised concerns about workshops, tools, and materials.
4. Introduce updated materials for capacity-building activities and program implementation.
5. Ensure alignment and readiness of regional teams to implement and monitor the HLI program for 2025.

**III. Participants**

The two-day workshop to be held on 14- 15 July 2025 via Zoom Online meetings and will cover learning and planning for the implementation of the 2025 OKD-HLI program, and will be participated by the following:

1. DepEd School Health Division (SHD)
2. DOH Central Office - Health Promotion Bureau (DOH-HPB)
3. 34 representatives from the DOH CHDs (2 per CHD);
4. 34 representatives from the DepEd ROs (2 per region); and,
5. 1 representative per SDO (for the second day only)

#### IV. Program and Meeting Details

Event	Online Joint Onboarding for CHDs and DepEd ROs	Online Onboarding for DepEd SDOs
<b>Target Participants:</b>	For CHDs and DepEd ROs (2 users at most per CHD and 2 users at most for DepEd ROs)	For DepEd SDOs (1 user only per SDO)
<b>Date and Time:</b>	July 14, 2025 (Monday) 9 AM - 12NN	July 15, 2025 (Tuesday) 9 AM - 12NN
<b>Meeting link:</b>	Link: <a href="https://tinyurl.com/OnboardingD1">https://tinyurl.com/OnboardingD1</a> Meeting ID: 825 5891 8372 Passcode: HLIOnD1	Link: <a href="https://tinyurl.com/OnboardingD2">https://tinyurl.com/OnboardingD2</a> Meeting ID: 810 3816 8302 Passcode: HLIOnD2
<b>Registration:</b>	<a href="https://tinyurl.com/HLIOnRegD1">https://tinyurl.com/HLIOnRegD1</a>	<a href="https://tinyurl.com/HLIOnRegD2">https://tinyurl.com/HLIOnRegD2</a>
<b>Program:</b>	9:00 - 9:20 AM - Preliminaries 9:20 - 9:30 AM - Roll Call and Pre-test 9:30 - 9:40 AM - Opening Remarks 9:40 - 10:00 AM - Updates on OKD - HLI Program 10:00 - 10:30 AM - OKD - HLI Recognition Process 10:30 - 10:40 AM - Health Break 10:45 - 11:00 AM - Practice Exercise (SAC scoring) 11:00 - 11:20 AM - OKD HLI Capacity Development Framework 11:20 - 11:30 AM - HLI Plans and Ways Forward 11:30 - 11:50 AM - Q & A 11:50 - 12:00 NN - Post Test, CSS, and Group Photo	

#### IV. Expected Output

1. Updated regional plans and target-setting aligned with national targets.
2. Agreement on the timeline, submission protocols, and validation procedures.
3. List of regional and local focal persons committed to implementing and monitoring the HLI program

-nothing follows-